 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-E-60-P04
	Effective Date:	08-30-2022
	Document Type:	Policy
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	Department/Section:	Molecular Laboratory
	Document Title:	BIOSAFETY AND BIOSECURITY

PURPOSE:

This document is a guideline for personnel to act responsibly not to expose the community to bio-risks, to comply with risk-free working practices, keep their work and materials safe and secure, and to follow an ethical code of conduct.

LEVEL:

Molecular Laboratory Personnel of Dr. Pablo O. Torre Memorial Hospital (DPOTMH)

DEFINITION OF TERMS:

Biosafety- is the containment, principle, technologies and practices implemented to stop unintentional exposure to pathogens and toxins, or their unintentional release.


Biosecurity- is the protection, control, and accountability for valuable biological materials within laboratories, in order to prevent their unauthorized access, loss, theft, misuse, diversion or intentional release.

POLICY:

1. Molecular Laboratory Personnel shall update inventories that may comprise hazardous pathogens with storage locations like refrigerators on a regular basis.
2. There shall be identification and selection of personnel with access to pathogenic biological materials (bacterial isolate or specimen that contains a pathogen).

OTHER LABORATORY SECURITY MEASURES:

1. Program for the utilization of biological materials.

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2. Clearance and approval processes.
3. Documentation of transfers (internal or external).
4. Inactivation or disposal of the biological material.
5. Documented protocols and reports.
 - 5.1. Incident notifications
 - 5.2. Reporting protocols
 - 5.3. Investigation reports
 - 5.4. Recommendations and remedies
 - 5.5. Oversight and guidance through the biosafety committee
 - 5.6. Warnings using biohazard warning sign
 - 5.7. Specimen Banking record

DOCUMENTATION:

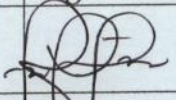
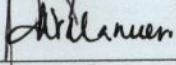

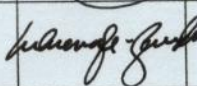

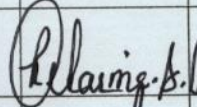
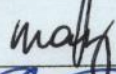

New Policy

DISSEMINATION:

1. Policies and Procedures Manual
2. Unit Orientation
3. Unit Meeting

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