 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-F-33-P01-S01(01)
	Effective Date:	07-30-2021
	Document Type:	Standard Operating Procedure
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	Department/Section:	Waste Management Section
	Document Title:	DISPOSAL OF GREASE WASTE

PURPOSE:


1. To promote proper grease waste management.
2. To act in accordance with the existing wastewater management regulations and to prevent pose threat to public health and safety.

SCOPE:

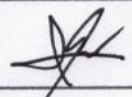
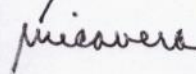

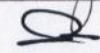

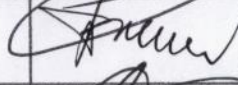

Applies to all Waste Management Section, Dietary Department, Maintenance and Engineering Department staff of Dr. Pablo O. Torre Memorial Hospital


PERSON RESPONSIBLE:

Safety and Pollution Control Officer, Waste Management Committee, Engineering and Special Projects- Operations Authorized Personnel, Dietary and Food Court Authorized Personnel, Outsourced Contractor

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APPROVAL:

	Name/Title	Signature	Date
Prepared by:	ENGR. JEFFREY P. SUPERAL Safety Officer		7/6/2021
Verified:	CATHERINE C. NICAVERA Chairman, Waste Management Committee Facilities Manager		7/6/2021
	ENGR. RALPH EMMANUEL O. CUSI Engineering and Special Projects Manager		7/6/2021
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor		07/07/2021
Recommending Approval:	ENGR. NOEL P. GARBO Engineering & General Services Division Head		7/7/2021
	HENRY F. ALAVAREN, MD, FPSMID Total Quality Division Head		7/7/2021
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		9/4/2021

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PROCEDURE:

1. The hospital's Property and General Services Manager asks permission from Riverside College to have the grease waste from the Dietary Section to be treated at their Sewage Treatment Plant (STP).
2. Once approved, the hospital seeks the service of an Outsourced Contractor in the disposal of grease waste. The following are their responsibility:
 - 2.1 Thoroughly cleans grease traps – twice a month
 - 2.2 Hauls grease wastes including sludge
 - 2.3 Properly disposes grease wastes
3. The Outsourced Contractor reports to the Engineering and Special Projects – Operations authorized personnel for briefing / orientation, before proceeding to the work area.
4. The Engineering and Special Projects – Operations authorized personnel orient the outsourced contractor with regards to the policy and procedures of the waste disposal.
5. The Outsourced Contractor, together with the Engineering and Special Projects – Operations authorized personnel then proceeds to the work area.
6. The personnel and outsourced contractor wears proper Personal Protective Equipment (PPE). This may include apron, gloves, suitable safety shoes or boots, mask and goggles before handling to avoid exposure to imminent danger.
7. The Outsourced Contractor pulls-out the grease waste, including sludge from its source. The activity is documented and submitted to the Safety and Pollution Control Officer.
8. The Outsourced Contractor stores/ places all grease wastes in a plastic container with lid, in steel flat form and accurately labels them.
9. The Outsourced Contractor secures the grease waste into the sealed container.
10. The Outsourced Contractor weighs the grease waste using the weighing scale provided and is monitored by Shift Engineer or his representative.
11. The Outsourced Contractor transfers the waste to the College STP for proper waste treatment.
12. The Outsourced Contractor cleans the grease waste plastic container.

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13. In case of spill, the Outsource Contractor is responsible for cleaning and disinfection.
14. The Shift Engineer documents and records the weight of the waste in the hazardous waste logbook and submits it to the Safety Officer.

REFERENCE:

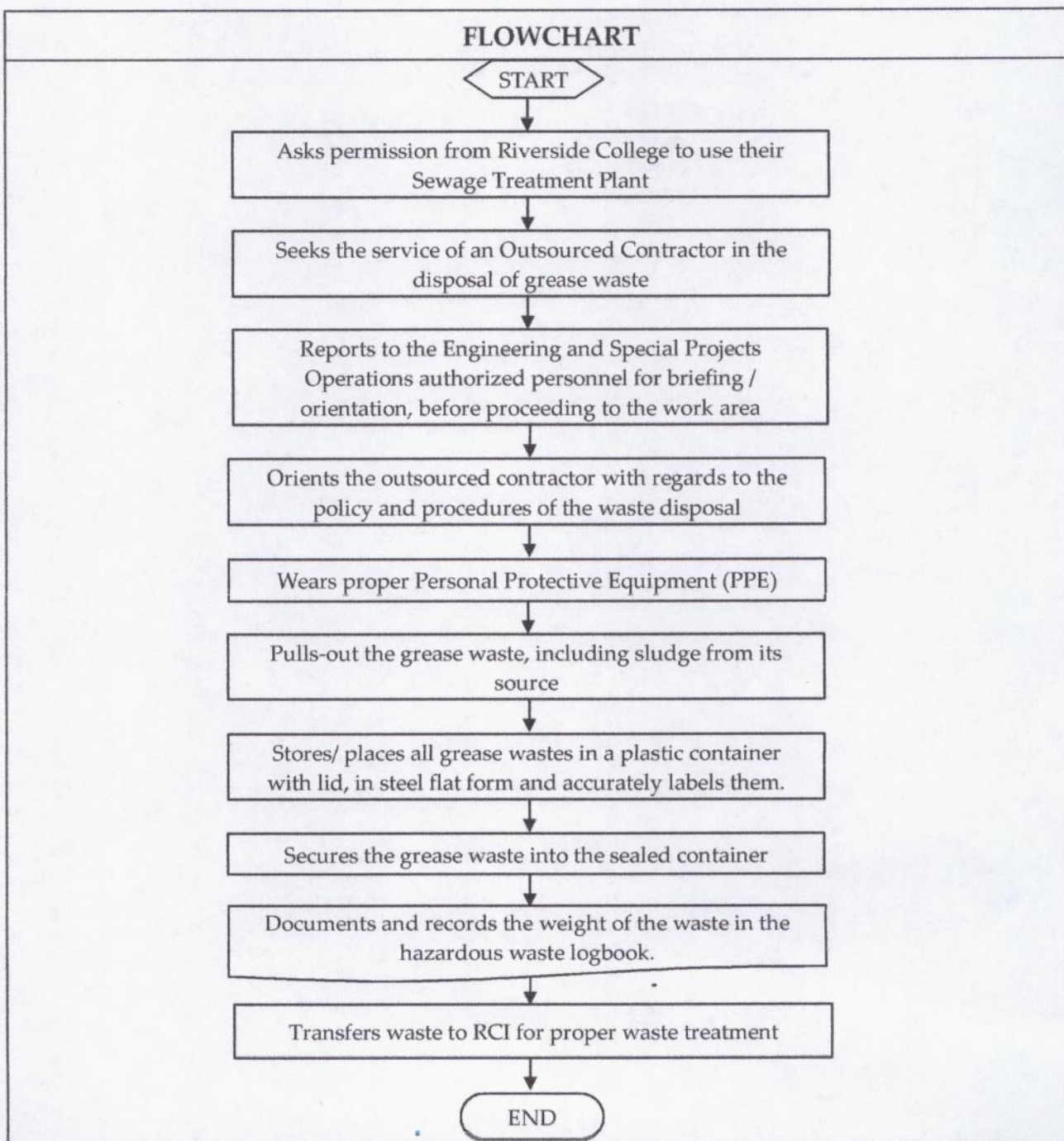
1. Republic Act No. 6969 – Toxic Substances, Hazardous Waste, Nuclear Waste Control
2. DENR DAO 2013- 22 – Procedures and standards for The Management of Hazardous wastes




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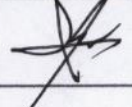
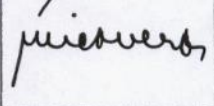


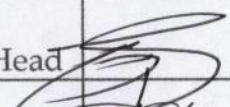


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APPROVAL:

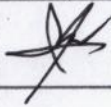
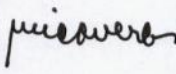

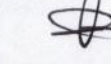
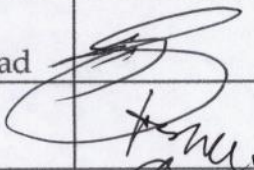
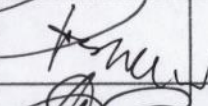
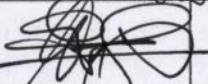
	Name/Title	Signature	Date
Prepared by:	ENGR. JEFFREY P. SUPERAL Safety Officer		7/13/2021
Verified:	CATHERINE C. NICAVERA Chairman, Waste Management Committee Facilities Manager		7/14/2021
	ENGR. RALPH EMMANUEL O. CUSI Engineering and Special Projects Manager		7/13/21
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor		7/16/2021
Recommending Approval:	ENGR. NOEL P. GARBO Engineering & General Services Division Head		7/13
	HENRY F. ALAVAREN, MD, FPSMID Total Quality Division Head		7/16/202
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		9/4/2021

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KEY TASKS	PERSON RESPONSIBLE
1. Seeks permission from Riverside College to use their Sewage Treatment Plant in treating grease waste from the Dietary Section.	Property and General Services Manager
2. Reports to the Engineering and Special Projects – Operations authorized personnel for briefing / orientation, before proceeding to the work area.	Outsourced Contractor
3. Orients the outsourced contractor with regards to the policy and procedures of the waste disposal.	Engineering and Special Projects – Operations authorized personnel
4. Wears proper Personal Protective Equipment (PPE).	Outsourced Contractor and authorized personnel
5. Pulls-out the grease waste, including sludge from its source, documents the activity and submits it to the Safety and Pollution Control Officer.	Outsourced Contractor
6. Stores/ places all grease wastes in a plastic container with lid, in steel flat form and accurately labels them.	Outsourced Contractor
7. Transfers the waste to RCI SYP	Outsourced Contractor
8. Documents and records the weight of the waste in the hazardous waste logbook and submits it to the Safety and Pollution Control Officer.	Outsourced Contractor
9. Assists/ Monitors Outsourced contractor for the hauling of sealed containers for disposal of wastes.	Shift Engineer / Maintenance Personnel

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APPROVAL:

	Name/Title	Signature	Date
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