 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-C-24-P06
	Effective Date:	03-31-2022
	Document Type:	Policy
	Page Number:	1 of 3
	Department/Section:	Infection Prevention and Control Unit
	Document Title:	RESTRICTION OF FRESH FLOWERS, BALLOONS AND POTTED PLANTS

PURPOSE:

To provide standard directions for patient safety with regard to the presence or entry of potted plants, fresh flowers and mylar, latex or rubber balloons.

LEVEL:


Infection Prevention and Control Unit, Security Office, Guest Services, Nursing Service Division

DEFINITION OF TERM:

Mylar balloons- also known as foil or metallic balloons. These balloons are made of a material called "mylar" which is a durable metallic material that has a degree of stretch.

POLICY:

1. Potted plants, fresh and dried flowers and mylar, latex or rubber balloons **shall not** be allowed inside the Surgical Complex, Delivery R, ICU, NICU, PICU and all rooms of immunocompromised, hypersensitive, asthmatic and post-operative patients.
 - 1.1. Example of these conditions wherein the aforementioned items **shall not** be allowed are: COPD, asthma, respiratory diseases, hypersensitivity, etc. The same shall not be allowed in the rooms of patients who are immunocompromised e.g. cancer, organ transplant, or those taking immunosuppressive drugs or on chemotherapy. Balloons specifically shall not be allowed for patients who had myocardial infarction since the item may burst and disrupt patient's rest and comfort.
2. Potted plants, fresh and dried flowers and mylar, latex or rubber balloons **shall not** be allowed inside the conference rooms in the Surgical Complex and OB-GYN in the DR since these are situated inside special areas. These items **shall not** also be allowed in the ICU and NICU.

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3. Potted plants, fresh flowers and mylar, latex or rubber balloons **shall be allowed** only in other hospital areas, public areas, lobby, offices and rooms of patients with conditions that are not specified for restriction.

DOCUMENTATION:


Revised Policy

DISSEMINATION:

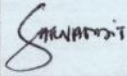
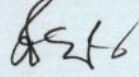

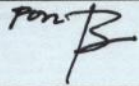
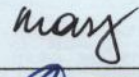

1. Departmental meetings
2. Orientations
3. Memorandum
4. IPCU Policies and Procedures
5. Communicator E-library


REFERENCES:

1. Guidelines for Environmental Infection Control in Health Care Facilities. Recommendations of CDC and Health Care Infection Control Practices Advisory Committee (HICPAC), 2003 (Updated July 2019)

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APPROVAL:

	Name/Title	Signature	Date
Prepared by:	APRIL ROSE N. BERJIT, RN Infection Prevention and Control Unit Nurse		03/28/2022
Verified:	DOLORES ROMMELA T. RUIZ, MD, FPSMID Infection Prevention and Control Unit Interim Chair		03-29-2022
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		03-29-2022
Recommending Approval:	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer		6/5/22
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President- Chief Medical Officer		6-9-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		6/15/22

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	Effective Date:	03-31-2022
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PURPOSE:

To discuss the procedures involved in the implementation of the restriction of fresh flowers, balloons and potted plants in the hospital.

SCOPE:


Applies to all Infection Prevention and Control Unit (IPCU), Nursing Service Division staff and Security Personnel of Dr. Pablo O. Torre Memorial Hospital

PERSON RESPONSIBLE:

IPCU, Security Officer/ Personnel, Guest Services staff, Staff nurse-in-charge


PROCEDURE:

1. The Security Officer/ Personnel checks the items brought by visitors at the hospital entrances. Checking is done to intercept items that may endanger the safety and security of our clients and employees.
2. Should the items intended to be brought inside include potted plants, fresh flowers and mylar, latex or rubber balloons, they will only be allowed if they are in accordance with the provisions of this policy. The Security Officer/ Personnel also determines the recipient of the items.
3. The Security Officer/ Personnel refers the bearer of the items to the guest services staff at the Information booth if the items are to be brought inside patient's room.
4. The guest services staff calls the station where the patient is admitted and coordinates with the nurse-in-charge regarding the case of the patient.
5. The nurse-in-charge verifies the diagnosis and case of the patient based on the chart records and informs the guest services staff.
6. If the patient's condition is not among the identified conditions where the items are restricted or if the patient is not admitted in the specific areas/ wards identified, the visitor will be allowed to bring the item with them as they visit the patient.







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Otherwise, the Security Officer/ Personnel logs the restricted item in the security logbook and issues a claim card. The owner of the items may claim the flowers/balloons or plants at the security office after the visit using the claim card.

7. Should there be appeals for reconsideration, the client will be referred to the guest services staff.

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Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		03-29-2022
Recommending Approval:	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer		6/8/22
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President- Chief Medical Officer		6.9.22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		6/15/22

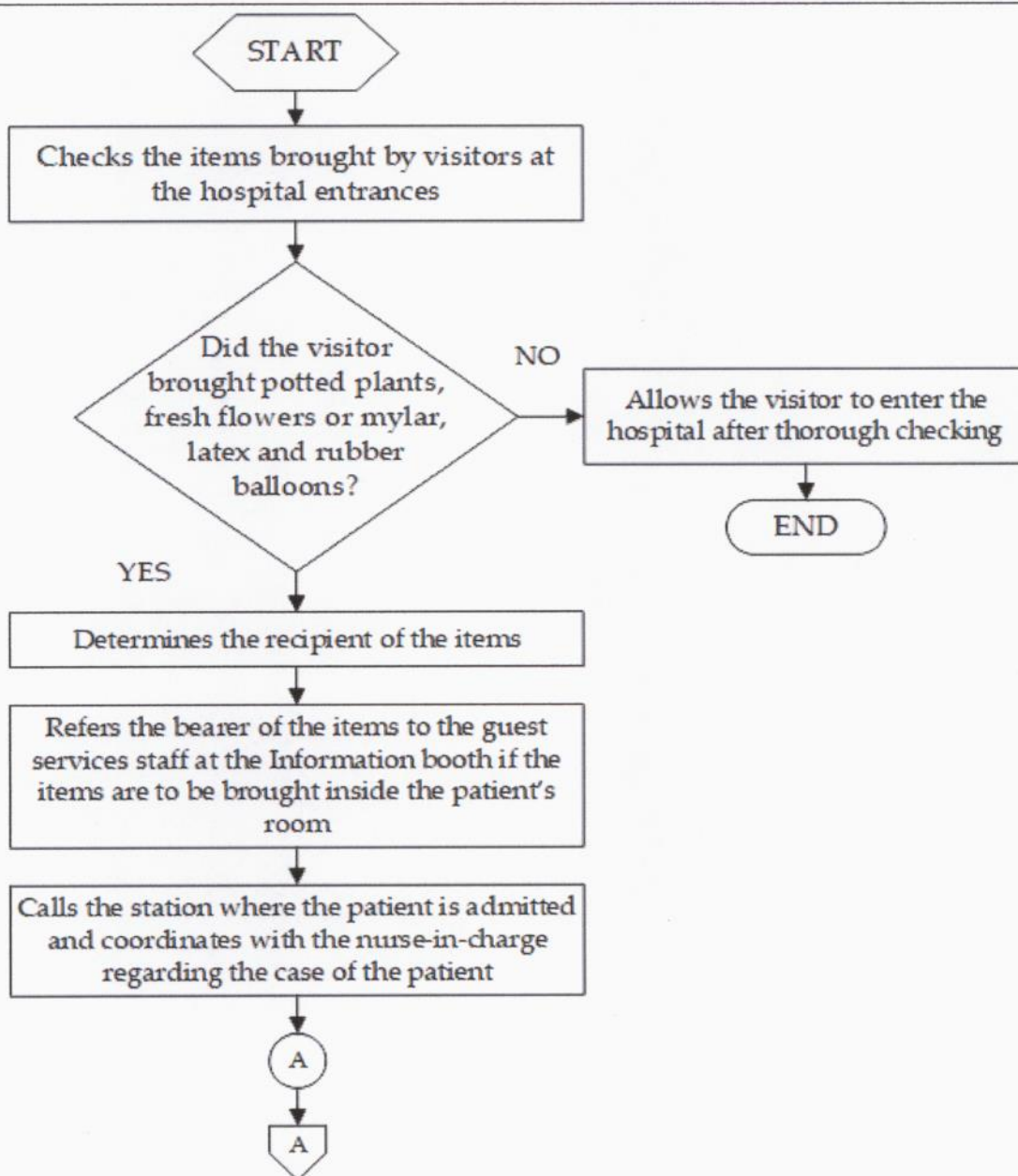


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FLOWCHART

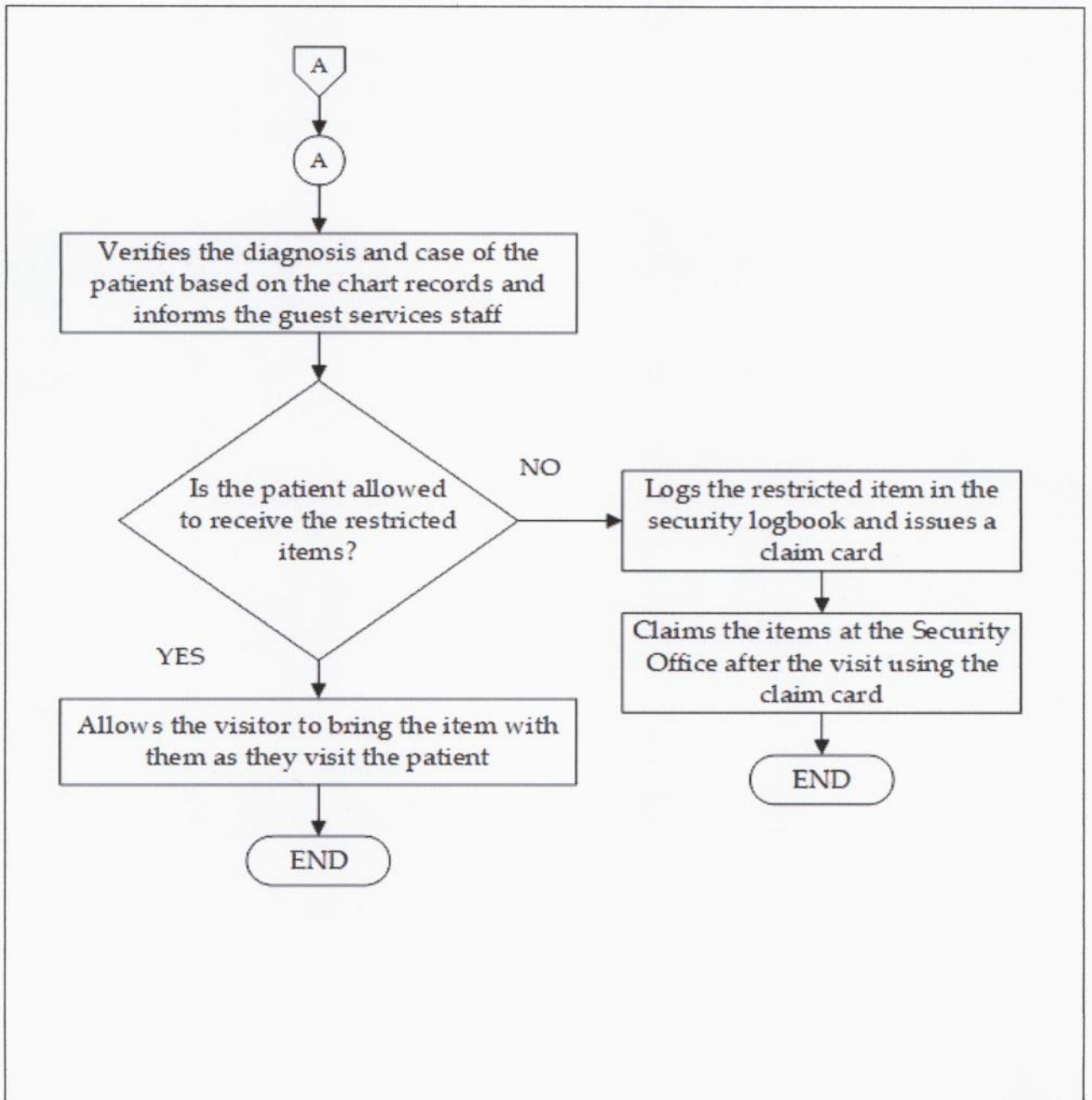





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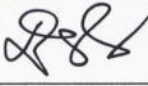

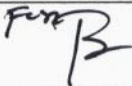
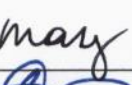
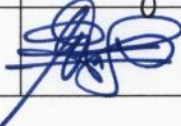
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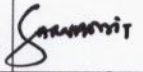
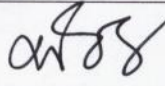

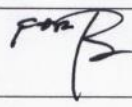
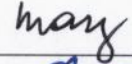

	Name/Title	Signature	Date
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Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		6/15/22

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KEY TASKS	PERSON RESPONSIBLE
1. Checks the items brought by visitors at the hospital entrances.	Security Officer/ Personnel
2. Determines the recipient of the items should the items intended to be brought inside include potted plants, fresh flowers and mylar, latex or rubber balloons if they are in accordance with the provisions of the policy.	
3. Refers the bearer of the items to the guest services staff at the Information booth if the items are to be brought inside patient's room.	
4. Calls the station where the patient is admitted and coordinates with the nurse-in-charge regarding the case of the patient.	Guest Services Staff
5. Verifies the diagnosis and case of the patient based on the chart records and informs the guest services staff.	Nurse-in-Charge
6. Logs the restricted item in the security logbook and issues a claim card.	Security Officer/ Personnel
7. Refers the guest services staff should there be appeals for reconsideration.	

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