

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-C-24-P05-S02
	Effective Date:	12-30-2021
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 3
	Department/Section:	Infection Prevention and Control Unit
	Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

PURPOSE:

To establish a set of guidelines in scheduling patients with known communicable disease for elective procedures with the utmost precautions and safety towards the patient and our healthcare workers.

SCOPE:

Applies to all Nursing Service Division staff of Dr. Pablo O. Torre Memorial Hospital who will handle infectious or with communicable patients that will undergo elective surgery.

PERSON RESPONSIBLE:

Physicians, Nursing Service Division, Ancillary Division, Infection Prevention and Control Unit, Auxiliary Personnel, Housekeeping Personnel

GENERAL GUIDELINES:

1. Standard Precautions must be applied to all patients who will undergo elective surgery unless otherwise determined, the transmission based- precaution.
2. Patients diagnosed with transmission based – precaution must be scheduled on last case, if possible, disinfection with the hospital grade disinfectant will follow after the surgery.
3. Appropriate and correct personal protective equipment specific to the type of precaution used shall be maintained and strictly observed.
4. The area and equipment utilized by the patient with infectious case will undergo terminal cleaning.

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-C-24-P05-S02
	Effective Date:	12-30-2021
	Document Type:	Standard Operating Procedure
	Page Number:	2 of 3
	Department/Section:	Infection Prevention and Control Unit
	Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

PROCEDURE:

1. The nurse verifies and refers back to the resident, physician or infectious disease consultant on board for re-evaluation of the patient's test results.
2. If with active infectious status, the nurse coordinates with the OR personnel for the schedule of the elective procedure, preferably, to be on last case.
3. The nurse endorses to the receiving area the type of transmission based-precaution to the receiving end for the appropriate personal protective equipment to be worn.
4. If the patient is not infectious, he/she may assume any schedule of the procedure and must follow standard precaution.

REFERENCE:

1. Centers for Disease Control and Prevention – 2007 Guideline for Isolation Precautions: Preventing Transmission of Infectious Agents in Healthcare Settings, <http://www.cdc.gov/hicpac/pdf/isolation/Isolation2007.pdf>
2. A Guide to Infection Control in the Hospital 5th Edition, official publication of the International Society for Infectious Diseases (ISID)
3. *Elective surgery.* (2019). Wa.gov.au. https://healthywa.wa.gov.au/Articles/A_E/Elective-surgery
4. *Communicable Diseases.* (2016, November 22). Wisconsin Department of Health Services. <https://www.dhs.wisconsin.gov/disease/communicable.htm>



B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-C-24-P05-S02
Effective Date:	12-30-2021
Document Type:	Standard Operating Procedure
Page Number:	3 of 3
Department/Section:	Infection Prevention and Control Unit
Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	APRIL ROSE N. BERJIT, RN, MN Infection Prevention and Control Unit Nurse		03-03-2022
Verified:	RIA NICOLE A. GALVEZ, RN Infection Prevention and Control Unit Supervisor		03-12-2022
	DOLORES ROMMELA T. RUIZ, MD, FPSMID Infection Prevention and Control Unit Interim Chair		03-14-2022
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor		03-15-2022
Recommending Approval:	HENRY F. ALAVAREN, MD, FPSMID Total Quality Division Head		3/18/2022
	MA. ANTONIA S. GENSOLO, MD, FPPS, FPCHA Vice President, Chief Medical Officer		3-23-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		4/6/22



DR. PABLO O. TORRE
MEMORIAL HOSPITAL

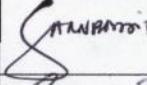
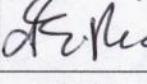
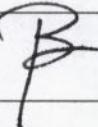
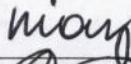
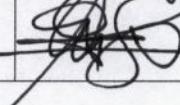
B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-C-24-P05-WI02
Effective Date:	07-31-2022
Document Type:	Work Instruction
Page Number:	1 of 2
Department/Section:	Infection Prevention and Control Unit
Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

KEY TASKS	PERSON RESPONSIBLE
1. verifies and refers back to the resident, physician or infectious disease consultant on board for re-evaluation of the patient's test results.	
2. If with active infectious status, coordinates with the OR personnel for the schedule of the elective procedure, preferably, to be on last case	Nurse
3. Endorses to the receiving area the type of transmission based-precaution to the receiving end	
4. Wears the appropriate personal protective equipment to be worn.	Receiving Nurse

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-C-24-P05-WI02
	Effective Date:	07-31-2022
	Document Type:	Work Instruction
	Page Number:	2 of 2
	Department/Section:	Infection Prevention and Control Unit
	Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	APRIL ROSE N. BERJIT, RN Infection Prevention and Control Unit Nurse		07-29-2022
Verified:	DOLORES ROMMELA T. RUIZ, MD, FPSMID Infection Prevention and Control Unit Interim Chair		07-29-2022
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor		07-30-2022
Recommending Approval:	FREDERIC IVAN L. TING, MD OIC- Total Quality Division		7/30/22
	MA. ANTONIA S. GENSOLO, MD, FPPS, FPCHA Vice President, Chief Medical Officer		8-12-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		10/25/22

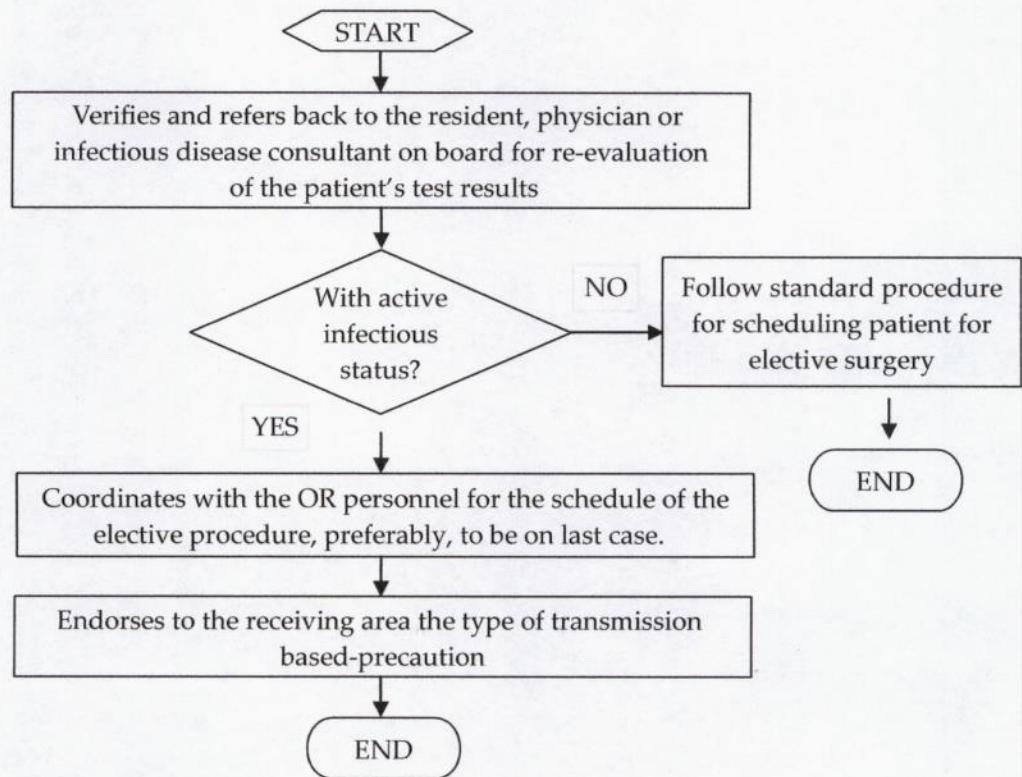


DR. PABLO O. TORRE
MEMORIAL HOSPITAL

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-C-24-P05-FC02
Effective Date:	07-31-2022
Document Type:	Flowchart
Page Number:	1 of 2
Department/Section:	Infection Prevention and Control Unit
Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

FLOWCHART





DR. PABLO O. TORRE
MEMORIAL HOSPITAL

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-C-24-P05-FC02
Effective Date:	07-31-2022
Document Type:	Flowchart
Page Number:	2 of 2
Department/Section:	Infection Prevention and Control Unit
Document Title:	SCHEDULING OF PATIENTS WITH COMMUNICABLE DISEASE FOR ELECTIVE PROCEDURES

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	APRIL ROSE N. BERJIT, RN Infection Prevention and Control Unit Nurse		07-29-2022
Verified:	DOLORES ROMMELA T. RUIZ, MD, FPSMID Infection Prevention and Control Unit Interim Chair		07-29-2022
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor		07-30-2022
Recommending Approval:	FREDERIC IVAN L. TING, MD OIC- Total Quality Division		7/30/22
	MA. ANTONIA S. GENSOLO, MD, FPPS, FPCHA Vice President, Chief Medical Officer		8-12-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		10/20/22