 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-I-P05-S06
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	Department/Section:	Nursing Service Division
	Document Title:	<b>ASSISTING IN NASOGASTRIC TUBE INSERTION</b>

**PURPOSE:**

To assist medical doctors/ medical interns in nasogastric tube insertion (NGT).

**SCOPE:**

Applies to all Nursing Service Division staff, Medical Doctors, Post Graduate Intern of Riverside Medical Center, Inc.

**PERSON RESPONSIBLE:**


Registered Nurse, Nursing Attendants, Medical Doctors

**GENERAL GUIDELINES:**

1. Insertion of naso-gastric tube and small bore feeding tube shall be ordered by an attending physician.
2. Only medical doctors (Residents, Post Graduate Intern and Consultants) shall perform NGT insertion.
3. Radiological verification of tube position after insertion shall be optional.
4. Nurses and/or Nursing Attendants shall assist Medical Resident/ Interns in NGT insertion.

**PROCEDURE:**

1. Nurse on duty checks, verifies and carries out physician's order for NGT insertion.
2. Resident/ Consultant or PGI on duty secures signed consent.
3. Nurse/ Nursing Attendant on duty prepares the materials needed for insertion.
4. Nurse on duty informs the Resident/ Consultant or PGI on duty the availability of materials.
5. Nurse on duty/ Nursing Attendant, Resident/ Consultant/ Interns on duty identifies patient correctly using two(2) patient's identifier.

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6. Resident/ Consultant/ Interns on duty explains the procedure to the patient/ patient's watcher.
7. Nurse/ Nursing Attendant/ Resident/ Consultant/ Interns on duty performs hand hygiene prior to the procedure.
8. Nurse/ Nursing Attendant on duty positions the patient in High Fowler's position.
9. Nurse/ Nursing Attendant on duty assists Medical Doctors/ Medical Interns in NGT insertion.
  - 9.1. Nurse/ Nursing Attendant dons gloves.
  - 9.2. Nurse/ Nursing Attendant offers gloves to the Resident/Intern.
  - 9.3. Nurse/ Nursing Attendant opens sealed cover of nasogastric tube and offer it to the doctor.
  - 9.4. Nurse/ Nursing Attendant lubricates the tip of the tube (at least 1 or 2 inches)with a lubricating jelly.
  - 9.5. Nurse/ Nursing Attendant/ Doctors instruct patient to swallow if able.
  - 9.6. Nurse/ Nursing Attendant assists in checking the patency of the tube.
  - 9.7. Nurse/ Nursing Attendant secures the tube to the patient's nose. Place a vertical strip down the bridge of the nose. Cuts the lower end of the tape into two tails and wraps them around the tube.
10. Nurse/ Nursing Attendant discards waste according to Hospital Waste Management.
11. Nurse/ Nursing Attendant/ Resident/ Consultant/ Interns on duty performs hand hygiene after the procedure.
12. Nurse on duty documents the procedure in the Nurse's Remarks of the patient's chart.






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**APPROVAL:**

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	<b>HANNAH KHAY S. TREYES, RN, MN</b> Chief Nurse		06/02/2022
Reviewed:	<b>DENNIS C. ESCALONA, MN, FPCHA, FPSQua</b> Quality Assurance Supervisor		06/02/2022
Recommending Approval:	<b>MARIA LIZA C. PERAREN, RN, MAN</b> Nursing Director		06/2/2022
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	<b>MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA</b> Vice President – Chief Medical Officer		6-13-22
Approved:	<b>GENESIS GOLDI D. GOLINGAN</b> President and CEO		9/10/22

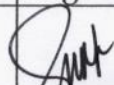

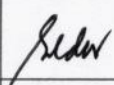


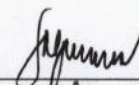
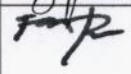
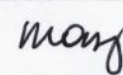
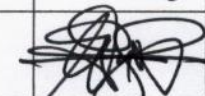
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KEY TASKS	PERSON RESPONSIBLE
<ol style="list-style-type: none"> <li>1. Checks, verifies and carries out physician's order for nasogastric tube insertion</li> <li>2. Prepares the materials needed for insertion</li> <li>3. Informs the Resident/Consultant or PGI on duty on the availability of materials</li> <li>4. Identifies patient correctly using two(2) patient identifier</li> <li>5. Performs hand hygiene prior to the procedure</li> <li>6. Positions the patient in high Fowler's position</li> <li>7. Assists medical doctor/medical intern in nasogastric tube insertion</li> <li>8. Documents the procedure in the Nurse's Remarks</li> </ol>	Staff Nurse
<ol style="list-style-type: none"> <li>1. Prepares the materials needed for the procedure</li> <li>2. Performs hand hygiene before and after the procedure</li> <li>3. Identifies patient correctly using two(2) patient's identifier</li> <li>4. Positions the patient in High Fowler's position</li> <li>5. Assists medical doctor/medical intern in nasogastric tube insertion</li> </ol>	Nursing Attendant
<ol style="list-style-type: none"> <li>1. Secures signed consent for the procedure</li> <li>2. Identifies patient correctly using two (2) patient identifiers</li> <li>3. Explains the procedure to the patient/ patient's watcher.</li> <li>4. Performs hand hygiene prior before and after the procedures</li> </ol>	Resident/ Consultant/ Interns on duty



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Approved:	<b>GENESIS GOLDI D. GOLINGAN</b> President and CEO		9/10/22

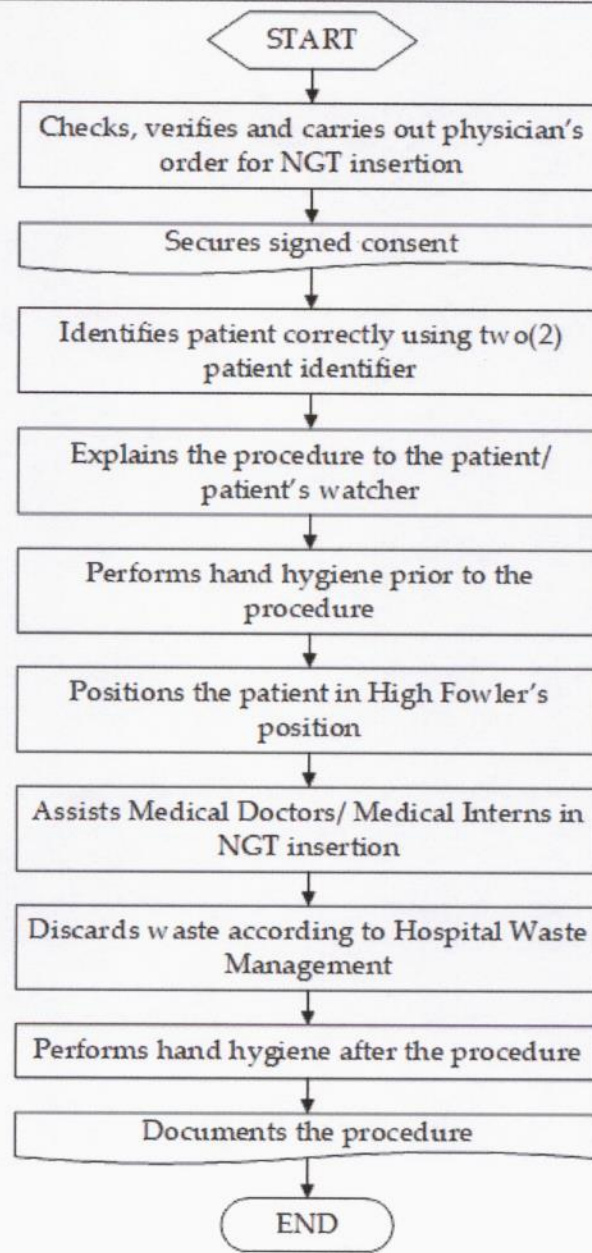


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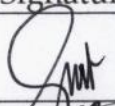
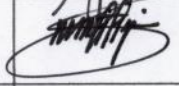
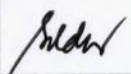


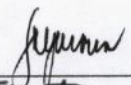

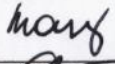

## FLOWCHART





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