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	Effective Date:	06-30-2022
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 3
	Department/Section:	Nursing Service Division
	Document Title:	PATIENT/FAMILY EDUCATION

PURPOSE:

To identify patient/family educational needs in order to facilitate understanding of the patient's health status, care options, increase individual potential to follow a therapeutic health care plan, and promote successful treatment.

SCOPE:


All healthcare providers of RMCI, patient, family and significant others

PERSON RESPONSIBLE:

Staff Nurse, Patient/significant others.


GENERAL GUIDELINES:

1. Patient/Family education shall serve as an interdisciplinary and collaborative process *designed to meet the needs of the patient throughout the continuum of care.*
2. All patients, identified family members and/or significant others shall be provided with appropriate education pertinent to the diagnosis, problems or needs *identified during initial and ongoing assessment. They shall be provided with specific knowledge and skills to cope with health care needs and skills.*
3. The nurse and physician shall ensure that the patient receives appropriate educational and therapeutic interventions.
4. Patient/Family Education Flowsheet shall be attached to the patient's chart for documentation.
5. Encourage the other Department involved to fill out the other portion of the flowsheet designated to them

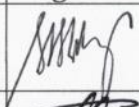

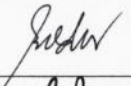


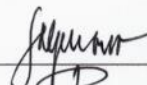

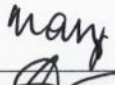
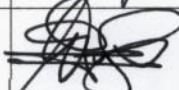
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	Effective Date:	06-30-2022
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	Page Number:	2 of 3
	Department/Section:	Nursing Service Division
	Document Title:	PATIENT/FAMILY EDUCATION

PROCEDURE:

- 1 Nurse in charge assess and identifies patient's of the following:
 - 1.1 Learning Needs
 - 1.2 Person(s) Taught
 - 1.3 Readiness to learn
 - 1.4 Department
 - 1.5 Outcome
- 2 Nurse in charge fills up the Patient/Family Education Flowsheet.
- 3 Nurse in charge instruct and discuss the content of the flowsheet.
- 4 Nurse in charge ensures that patient/ significant others affix his/her signature signifying that he/she understands health teachings provided.
- 5 Nurse in charge affixes his/her signature for validation.
- 6 Nurse in charge attaches the form in the Patient's chart.

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	Page Number:	3 of 3
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APPROVAL:

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	HANNAH KHAY S. TREYES, RN, MN Chief Nurse		7/8/2022
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		7/08/2022
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MAN Nursing Division Officer		7/08/2022
	FREDERIC IVAN L. TING, MD OIC- Total Quality Division		7/8/22
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer		7-14-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		11/11/22




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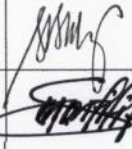
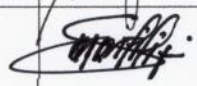
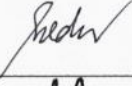


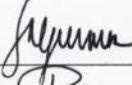

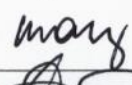
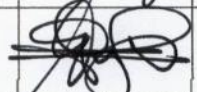
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Effective Date:	06-30-2022
Document Type:	Work Instruction
Page Number:	1 of 2
Department/Section:	Nursing Service Division
Document Title:	PATIENT/FAMILY EDUCATION

KEY TASKS	PERSON RESPONSIBLE
1. Assesses, identifies and educates the patient.	Staff Nurse
2. Encourages other department involve in the care of the patient to fill in the flowsheet designated to them	
3. Signs the document	
4. Receives and signs the flowsheet to acknowledge information given	Patient/Significant others

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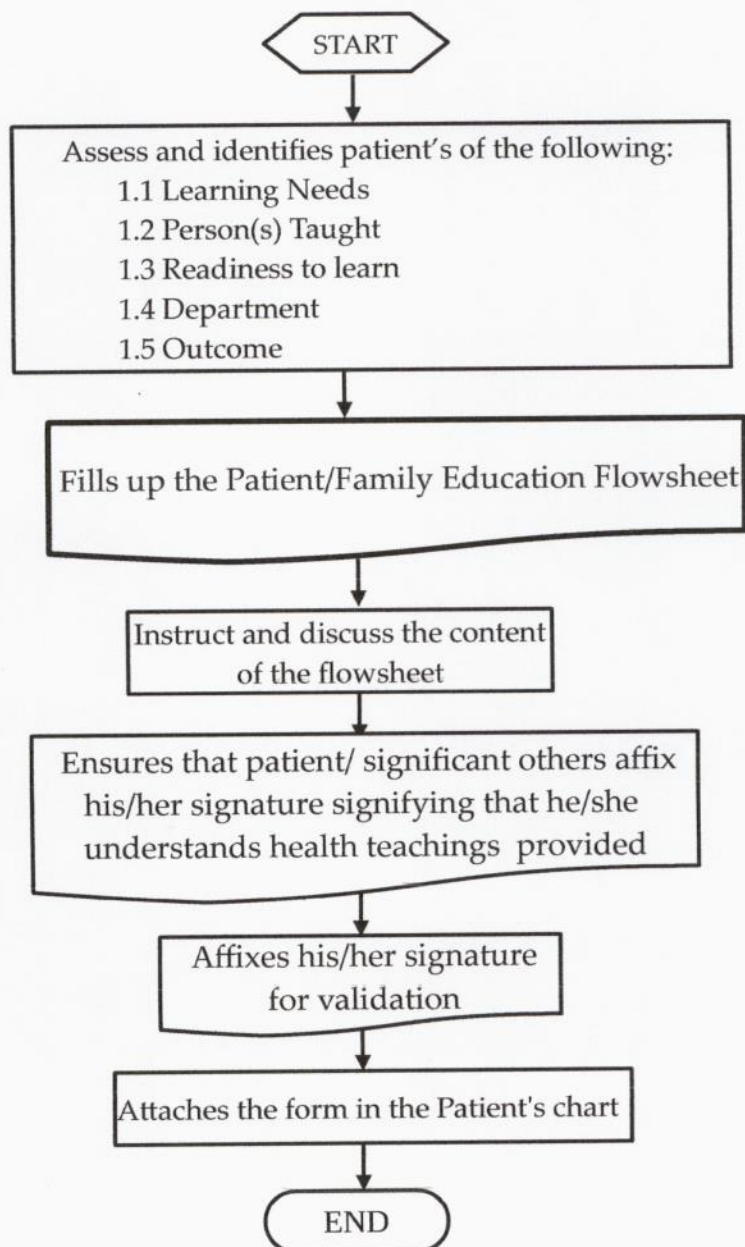



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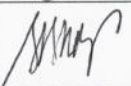

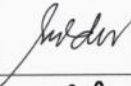




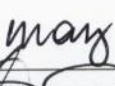

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Effective Date:	06-30-2022
Document Type:	Flowchart
Page Number:	1 of 2
Department/Section:	Nursing Service Division
Document Title:	PATIENT/FAMILY EDUCATION

FLOWCHART



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