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	Document Type:	Policy
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	Document Title:	SAFETY OF NEWBORN

PURPOSE:

1. To provide a quality care to the newborn while in the Neonatal Intensive Care Unit.
2. Newborns deserve the right to receive the best possible care in a safe environment, one that is continually working to improve processes that can lead to preventable errors in care.

LEVEL:

Medical Doctor, Registered Nurse, Midwives, Attendants and Mothers


DEFINITION OF TERMS:

Humpty Dumpty Falls Scale (HDFS) is a seven-item assessment scale used to document age, gender, diagnosis, cognitive impairments, environmental factors, response to surgery/sedation, and medication usage, is one of several instruments developed to assess fall risk in pediatric patients¹.


POLICY:

The Neonatal Intensive Care Unit recognizes the pre-natal and post-natal delivery health care for newborns and their mothers especially critical to their survival and well-being, therefore we offer a confidential, protective shelter, and if necessary medical care to newborns and offer and encourage the mother to seek medical assessment and treatment.


1. Before birth, mother shall be informed of the complex routines as well as security measures by the unit.
2. After the baby is delivered, the mother and baby shall receive matching identification bracelets.

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- 2.1 Mother shall personally verify that the bands have matching name, date and time of delivery, birth weight, gender and mother's name.
- 2.2 Bracelet shall not be loose enough to slip off.
- 2.3 Take note of the baby's appearance, hair color, amount and the weight.
- 2.4 The baby shall be positioned at the far side of the bed, away from the door.
3. Upon admission to the NICU, the staff shall provide an anklet to the baby for double identification, with the same information in the wristlet provided by the delivery room personnel.
4. The NICU shall have a clearly identified entrance and reception area for families. Families shall have immediate and direct contact with staff when they arrive at this entrance and reception area.
5. The NICU shall be designed as part of an overall security program to protect the physical safety of infants, families and staff in the NICU. The NICU shall be designed to minimize the risk of infant abduction.
6. Visitors, family members, physicians, nurse and other personnel shall wash hands before entering the unit.
7. To come into physical contact with a patient, all jewelries and watches shall be removed and long sleeves shall be rolled up above the elbows.
8. Physician's white coat shall not be worn inside the complex.
9. Patient care provider shall wash hands before and after patient contact.
 - 9.1 Alcohol based hand rub may be used when regular hand washing is not possible.
10. Artificial and long fingernails shall not be permitted in a clinical setting.

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11. Fingernails shall be clean, well-trimmed and not longer than ¼ inch from the fingertip length.
12. Personnel shall be free of skin lesions, fever, vomiting, diarrhea, and reportable communicable diseases.
13. Anyone with an upper respiratory infection shall avoid entering the complex.
 - 13.1 Visitor shall use mask until symptoms abate.
 - 13.2 Gloving before patient contact is advisable.
14. Disposable diapers shall be used for all infants.
15. Any object falling to the floor shall be discarded, washed, and disinfected or sterilized.
16. All equipment shall be cleaned, disinfected, or sterilized between each infant's uses.
17. All unused linen left in infant's bed upon discharge shall be rewashed or discarded.
18. For those mothers who desires to breast feed her infant, proper assessment shall be observed.
19. The Humpty Dumpty Falls Scale shall be utilized by the unit as a guide in assessing the patient's risk for fall. All incidence of fall shall be reported to the Nursing Service Division office and Total Quality Division.
20. Before leaving the hospital, NICU staff shall check mother's identification band if it matches to the baby's identification band.
 - 20.1 Mother shall personally check here baby's identification band.

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- 20.2 Mother shall look at the baby's features, the first she identified after birth—hair color, amount, birth weight, the gender.
 - 20.3 For a boy, mother shall check if whether or not the baby is circumcised.
 - 20.4 If the mother have photos taken at birth, she can also use those for comparison.
21. The process for “Claiming of the Baby During Discharge” stated in the *Admission and Discharge of Patient to Neonatal Intensive Care Unit* policy shall be strictly followed.

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DOCUMENTATION:

Revised Policy

DISSEMINATION:


1. Hospital Communicator
2. Manual of Policies and Procedures

REFERENCE:






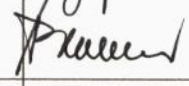
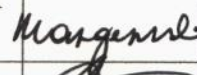

Marketing Communications: Web, University of Notre Dame. (n.d.). *NICU Standard 5: Safety/Infant Security*. NICU Recommended Standards. Retrieved July 23, 2021, from <https://nicudesign.nd.edu/nicu-standards/nicu-standard-5-safety-infant-security/>


¹Pauley, B. J. (2014). *Clinical relevance of the Humpty Dumpty Falls Scale in a pediatric specialty hospital*. PubMed. <https://pubmed.ncbi.nlm.nih.gov/25134228/>

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APPROVAL:

	Name/Title	Signature	Date
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	JENIFFER D. SISON, RN NICU Head Nurse		10/04/2021
Verified:	HANNAH KHAY S. TREYES, RN, MN Chief Nurse		10/04/2021
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		11/12/2021
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MAN Nursing Service Division Officer		12/14/2021
	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer		3/22/2022
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer		3.25.22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		4/7/22

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	Document Code:	DPOTMH-I-29-P06-S01
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	Document Type:	Standard Operating Procedure
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Document Title:		SAFETY OF NEWBORN

PURPOSE:


To discuss the steps to be taken in order to ensure the safety of newborns in the NICU.

SCOPE:

Applies to all Neonatal Intensive Care Unit personnel of Dr. Pablo O. Torre Memorial Hospital.


PERSON RESPONSIBLE:

Medical Doctor, Registered Nurse, Midwives, Attendants and Mothers

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PROCEDURE:

1. NICU Staffs orients the mother/ immediate family about the safety protocol and security measures prior to admission of the neonate in the unit.
2. Upon admission, the staff shall provide an anklet to the baby for double identification with the same information in the wristlet provided by the delivery room personnel.
3. Visitors, family members, physicians, nurse and other personnel removes all jewelries and watches and rolls up their long sleeves above the elbows. They are also required to wash their hands before entering the unit.
4. Other Infection Prevention and Control practices are to be followed before having direct contact with the neonates.
5. Nurses/ Doctors who interacts with the neonates are to clean, disinfect, or sterilize all instruments used before using them on the next patient.
6. The Humpty Dumpty Falls Scale is utilized as a guide in assessing the patient's risk for falls. All incidence of fall is reported to the Nursing Service Division office and Total Quality Division.
7. All unused linen left in the neonate's bed upon discharge are discarded.
8. All NICU staff follows the process for "Claiming of the Baby During Discharge" to avoid incidence of abduction and handling of baby to the wrong family.


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REFERENCE:





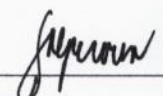



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APPROVAL:

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	JENIFFER D. SISON, RN NICU Head Nurse		10/04/2021
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Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		4/7/22

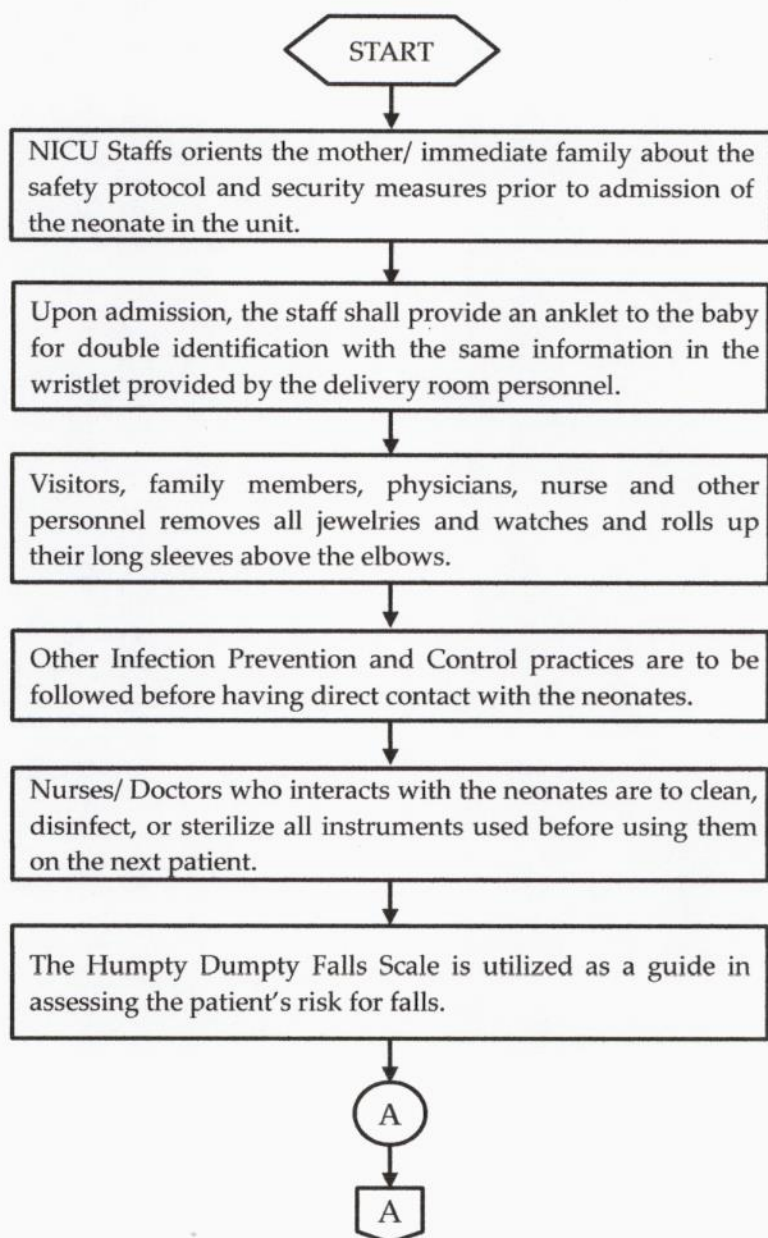


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FLOWCHART:

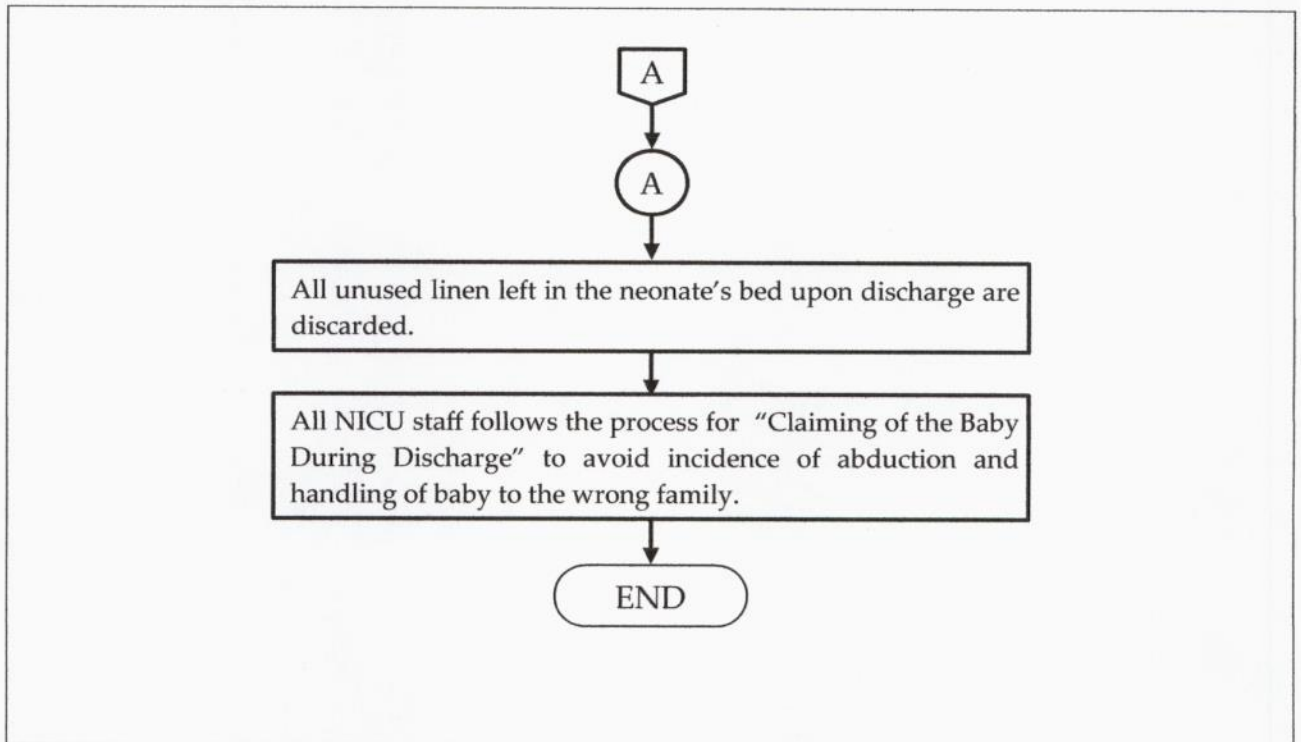





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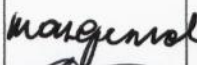

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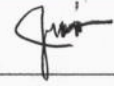


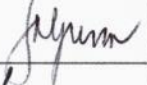
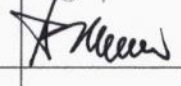
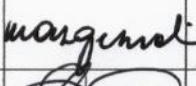

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KEY TASKS	PERSON RESPONSIBLE
1. Orients the mother/ immediate family about the safety protocol and security measures prior to admission of the neonate in the unit.	Staff Nurse
2. Provides an anklet to the baby for double identification with the same information in the wristlet provided by the delivery room personnel.	Staff Nurse
3. Follows Infection Prevention and Control practices before having direct contact with the neonates such as washing hands.	Visitors, family members, physicians, nurse and other personnel
4. Follows the process for "Claiming of the Baby During Discharge" to avoid incidence of abduction and handling of baby to the wrong family.	Staff Nurse

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APPROVAL:

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