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	Effective Date:	07-30-2022
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 3
	Department/Section:	Wound Care Center
	Document Title:	DEBRIDEMENT OF WOUND

PURPOSE:

1. To set guidelines for the safe and appropriate practice of debridement of wounds in the Wound Care Center.
2. To ensure proper documentation and procedural flow in accordance with RMCI Wound Care Center, and Philhealth case rate requirements.

SCOPE:

Applies to all Wound Care Center Staff of Dr. Pablo O. Torre Memorial Hospital (DPOTMH)

PERSON RESPONSIBLE:

Attending Physician, Wound Care Center Nurses, Wound Care Center Clerks and Cashier


GENERAL GUIDELINES:

1. The Wound Care Center shall perform the minor procedure as stated in the unit profile and as ordered by his/her attending physician.
2. Philhealth Requirement (MDR) shall be complied by the patient prior to the procedure.
3. Materials needed for the procedure shall be checked and ensured for the completeness before the procedure starts.
4. Consent for the operation shall be signed prior to the procedure.
5. Patient shall ask for the schedule a day before the procedure.

PROCEDURE:

Pre-Procedure:


1. Client asks for the schedule of the procedure.
2. Wound Care Center clerk verifies the request by checking the doctors' order and its authenticity.
3. Wound Care Center clerks call and confirm the schedule w/ the attending physician.

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	Page Number:	2 of 3
	Department/Section:	Wound Care Center
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

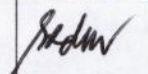


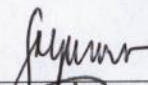
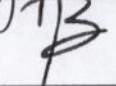
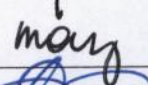

4. The attending physician sets the schedule to the center.
5. The Wound Care Center books the schedule and write it on the schedule board.

Procedure Proper:

1. Client comes at the unit as scheduled.
2. Wound Care Center Clerk verifies schedule and admits patient.
3. Wound Care Center Clerk ask patient for the mode of payment and his/her PHIC documents.
4. Wound Care Center Clerk endorses patients to Wound Care Center nurse and informs the attending physician the availability of his/her patient for the procedure.
5. Wound Care Center Nurse gets initial interview to patients (demographics, brief history) and asks her to sign informed consent for the procedure.
6. Wound Care Center Nurse changes patient to OR gown and ushers him/her at the treatment room and prepares operative site.
7. The Attending Physician educates patient on the expected outcome after the procedure.
8. The Attending Physician does hand hygiene and do the procedure and assisted by the Wound Care Center Nurse.
9. The Wound Care Center Nurse does after care of materials after the procedure and bills patient.
10. The patient Significant Other processes requirement for billing.
11. The clerk issues discharge clearance after the settlement of payment is made.
12. Patient present the clearance to the Security guard on duty.
13. Patient went out of the center.

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	Page Number:	3 of 3
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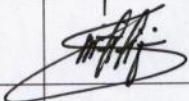
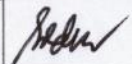


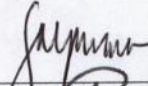

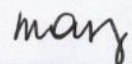

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Document Code:	DPOTMH-I-35-P01-WI03
Effective Date:	07-31-2022
Document Type:	Work Instruction
Page Number:	1 of 2
Department/Section:	Wound Care Center
Document Title:	DEBRIDEMENT OF WOUND

KEY TASKS	PERSON RESPONSIBLE
1. Verifies request by checking the doctors order and its authenticity.	Clerk
2. Calls and confirm the schedule w/ the attending physician.	
3. Sets the schedule to the center.	Attending Physician
4. Books the schedule and write it on the schedule board.	Clerk
5. Verifies schedule and admits patient.	
6. Asks patient for the mode of payment and his/her PHIC documents.	
7. Endorses patients to Wound Care Center nurse and informs the attending physician the availability of his/her patient for the procedure.	
8. Gets initial interview to patients (demographics, brief history) and asks her to sign informed consent for the procedure.	Nurse-on-Duty
9. Changes patient to OR gown and ushers him/her at the treatment room and prepares operative site.	
10. Educates patient on the expected outcome after the procedure.	Attending Physician
11. Does after care of materials after the procedure and bills patient.	Nurse-on-Duty
12. Issues discharge clearance after the settlement of payment is made.	Clerk

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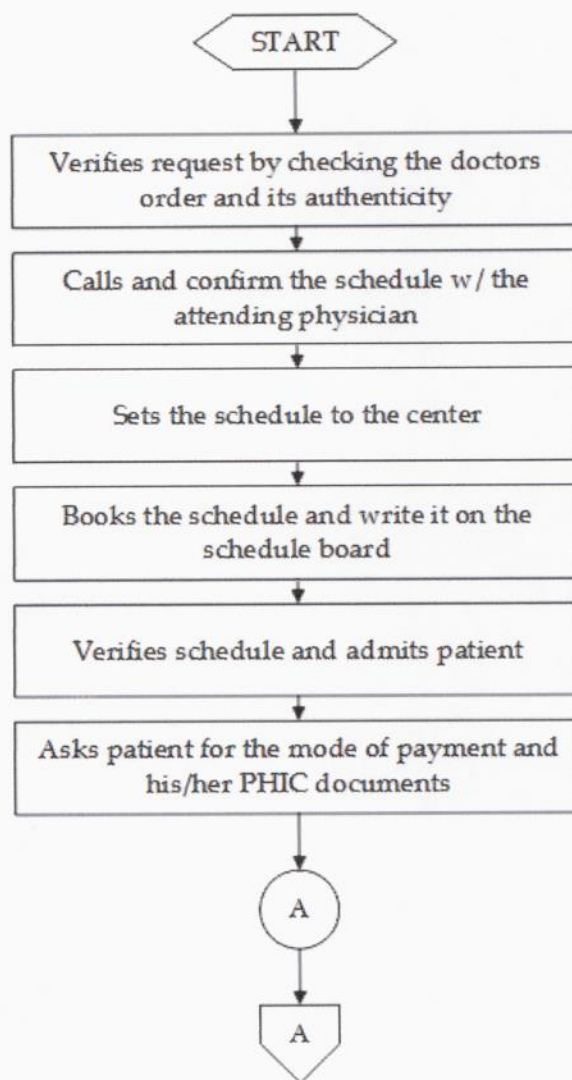


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Effective Date:	07-31-2022
Document Type:	Flowchart
Page Number:	1 of 3
Department/Section:	Wound Care Center
Document Title:	DEBRIDEMENT OF WOUND

FLOWCHART



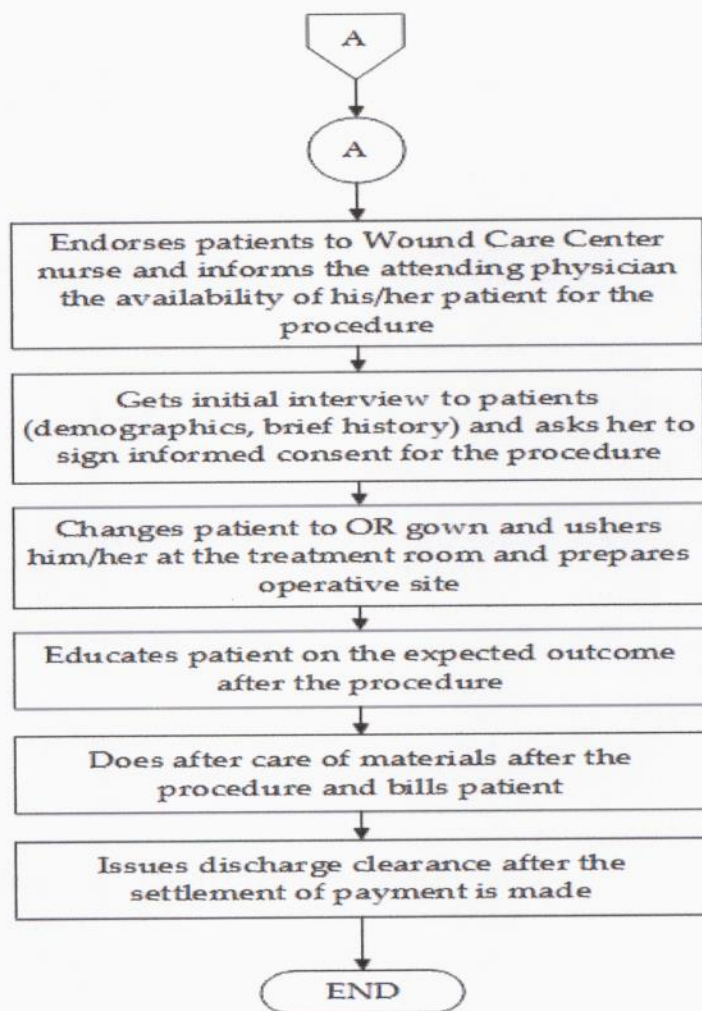



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
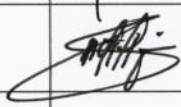
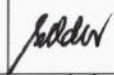


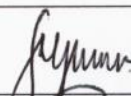
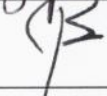

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Document Type:	Flowchart
Page Number:	2 of 3
Department/Section:	Wound Care Center
Document Title:	DEBRIDEMENT OF WOUND

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