 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-I-29-P05
	Effective Date:	09-30-2021
	Document Type:	Policy
	Page Number:	1 of 4
	Department/Section:	Neonatal Intensive Care Unit
	Document Title:	PREVENTIVE MAINTENANCE OF THE NEONATAL INTENSIVE CARE UNIT

PURPOSE:


To provide the necessary guidelines in the preventive maintenance of the NICU and all protocols and practices related thereto.

LEVEL:

Medical Director, Nursing Service Department, Neonatal Intensive Care Unit, Station 11, Infection Prevention and Control Unit, Respiratory Therapy Services, Department of Pediatrics, Department of Obstetrics – Gynecology, Maintenance and Engineering Department, Housekeeping Department, Admitting Personnel, and Information Technology Department.

DEFINITION OF TERMS:


1. **Neonatal Intensive Care Unit.** A special care unit in the hospital that caters to sick newborns needing special treatment with equipment specifically designed for them with the Doctors and Nurses trained in critical care of the newborn. Babies admitted to NICU need close monitoring and immediate management of the problems that may arise.
2. **Terminal Cleaning.** Terminal cleaning is the thorough cleaning/disinfection of all surfaces including floors and re-useable equipment either within the whole healthcare facility or within an individual ward/department/unit.¹
3. **Preventive Maintenance.** A maintenance that is regularly performed on a piece of equipment to lessen incidents of mechanical failure before they become actual or major failures, or a facility to prevent the spread of infection among patients, doctors, and staff.
4. **Multidisciplinary Team.** Composed of the Nursing Service Department (NSD), Engineering, Infection Prevention and Control Unit (IPCU), Respiratory Therapy Services, Department of Pediatrics, Delivery Room, Information Technology, Admitting, and Housekeeping.

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POLICY:

1. The Neonatal Intensive Care Unit (NICU) shall undergo a temporary scheduled closure semi-annual for preventive maintenance and terminal cleaning. The approved schedule is accomplished at least 10 working days before the scheduled temporary closure.
2. The NICU Head Nurse coordinates with the Station 11 Head Nurse for terminal cleaning of Rooms 354, 355, and 356 to be used as Neonatal Intermediate (NINT) Unit, while preventive maintenance is ongoing.
3. During the NICU temporary closure, three rooms of Station 11 (Rooms 354, 355 and 356) shall be reserved if with existing long-staying patients at the Neonatal Intermediate unit. Maximum of 6 patients shall be placed in Station 11.
4. The NICU Triage room shall be cleaned by process of terminal cleaning prior to transfer of the existing newborns from NICU main.
5. Babies that are under observation (newborns delivered via Cesarean Section) shall be placed in the DR Recovery Room along with their mothers. The NICU Triage Room shall be reserved for NICU new admissions.
6. All NICU patients at Station 11 shall remain in station the until discharge. No patient from Station 11 shall be transferred back to NICU.
7. NICU shall only cater to new admissions after the preventive maintenance and terminal cleaning.

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DOCUMENTATION:

Revised Policy

DISSEMINATION:


Hospital Communicator

Manual of Policies and Procedures






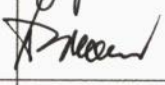


REFERENCE:

Patro, P., Kothari, N., & Mohanty, N. (2016). Infection control protocol in NICU suitable for a peripheral newborn care unit. *The Journal of Community Health Management*, 3(3), 103. <https://doi.org/10.5958/2394-2738.2016.00023.6>

¹*Cleaning & disinfection | PHA Infection Control.* (n.d.-b). <https://www.niinfectioncontrolmanual.net/Cleaning-Disinfection>. Retrieved July 23, 2021, from <https://www.niinfectioncontrolmanual.net/cleaning-disinfection>

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APPROVAL:

	Name/Title	Signature	Date
Prepared by:	CANDY LYN G. QUIPTE, RN NICU Staff Nurse		10/04/2021
	JENIFFER D. SISON, RN NICU Head Nurse		10/04/21
Verified:	HANNAH KHAY S. TREYES, RN, MN Chief Nurse		10/04/2021
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		10/04/2021
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MN Nursing Service Division Officer		03-15/2022
	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer		3/22/2022
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer		3-25-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		4/7/22