 <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p> <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-I-P08-S03
	Effective Date:	05-31-2022
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 3
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING

PURPOSE:

1. To provide guidelines on monitoring of refrigerator temperature needed to maintain the quality and stability of the stored medications and feedings.
2. To ensure regular checking and cleaning of refrigerator in the ward / unit.

SCOPE:


Applies to all Nursing Service Department staff of Dr. Pablo O. Torre Memorial Hospital

PERSON RESPONSIBLE:

Staff Nurses, Nursing Attendant, Pharmacist

GENERAL GUIDELINES:

1. Refrigerators shall be monitored daily to ensure temperature remains between 2°C- 8°C and shall be recorded every shift on the Daily Refrigerator Temperature Log Sheet by a Staff Nurse/ Nursing Attendant/ Pharmacist on duty.
2. Medicines shall not be stored in a manner that allows patient or public access.
3. Refrigerator shall only be used for the storage of medicines and patient's feedings. Laboratory specimens are not permitted in the refrigerators.
4. Nurse shall immediately notify maintenance technician when temperature is outside the standard range.
5. Pharmacist shall be informed regarding the integrity of medications once the refrigerator is outside of range. This is to ascertain the usability of the medicines stored before they are administered to patients.
6. Nurses on duty shall label all medicines placed inside the refrigerator.
7. Nurse or Pharmacist shall collect expired medications in the refrigerator or medications for discharged patients.

 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-I-P08-S03
	Effective Date:	05-31-2022
	Document Type:	Standard Operating Procedure
	Page Number:	2 of 3
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING


B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

PROCEDURE:

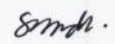
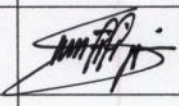

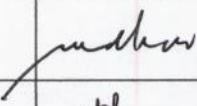


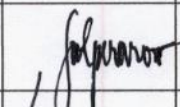
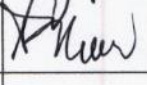
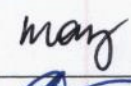
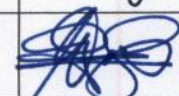
1. Nurse on duty/ Pharmacist-on-the-floor checks the refrigerator at the start of the shift including:
 - 1.1. the contents,
 - 1.2. the refrigerator temperature,
 - 1.3. the medicines and their expiration date,
 - 1.4. and osterized feeding.
2. Nurse on duty/ Pharmacist-on-the-floor records the refrigerator temperature in the Daily Refrigerator Monitoring Sheet. If the temperature is out of range Nurse on duty shall document the temperature, the time and action taken in the remarks portion of the form. Revisit the refrigerator within the shift and document the revisit time and temperature.
3. Remove all expired medicines, medications for discharged patient, remaining osterized feeding that are beyond 24 hours, and other items that doesn't belong to the category stated in the General Guidelines statement #3.
4. The Nurse shall immediately notify the Maintenance Department when temperature is still outside the standard range during the revisit.

REFERENCE:

Duthie report; The Safe and Secure Handling of Medicines – A Team Approach; by the Hospital Pharmacists' Group of the Royal Pharmaceutical Society March 2005.

 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p> <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p>	Document Code:	DPOTMH-I-P08-S03
	Effective Date:	05-31-2022
	Document Type:	Standard Operating Procedure
	Page Number:	3 of 3
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	GIA P. BANDRIA, RN Head Nurse		4/26/22
Verified by:	RICHARD S. MONTILJAO, RN OIC Policy Development Officer		4/26/22
	SHALAINE SOCORO L. DURAN, RN Nurse Manager for Operations		4/26/22
	MIRIAM HOPE D. BRAVO, RPh. Inpatient Pharmacy Manager		4/29/2022
	HANNAH KHAY S. TREYES, RN, MN Chief Nurse		05/04/22
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor		05/04/22
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MAN Nursing Director		05/15/2022
	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer		5/19/2022
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer		4-6-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO		6/15/22

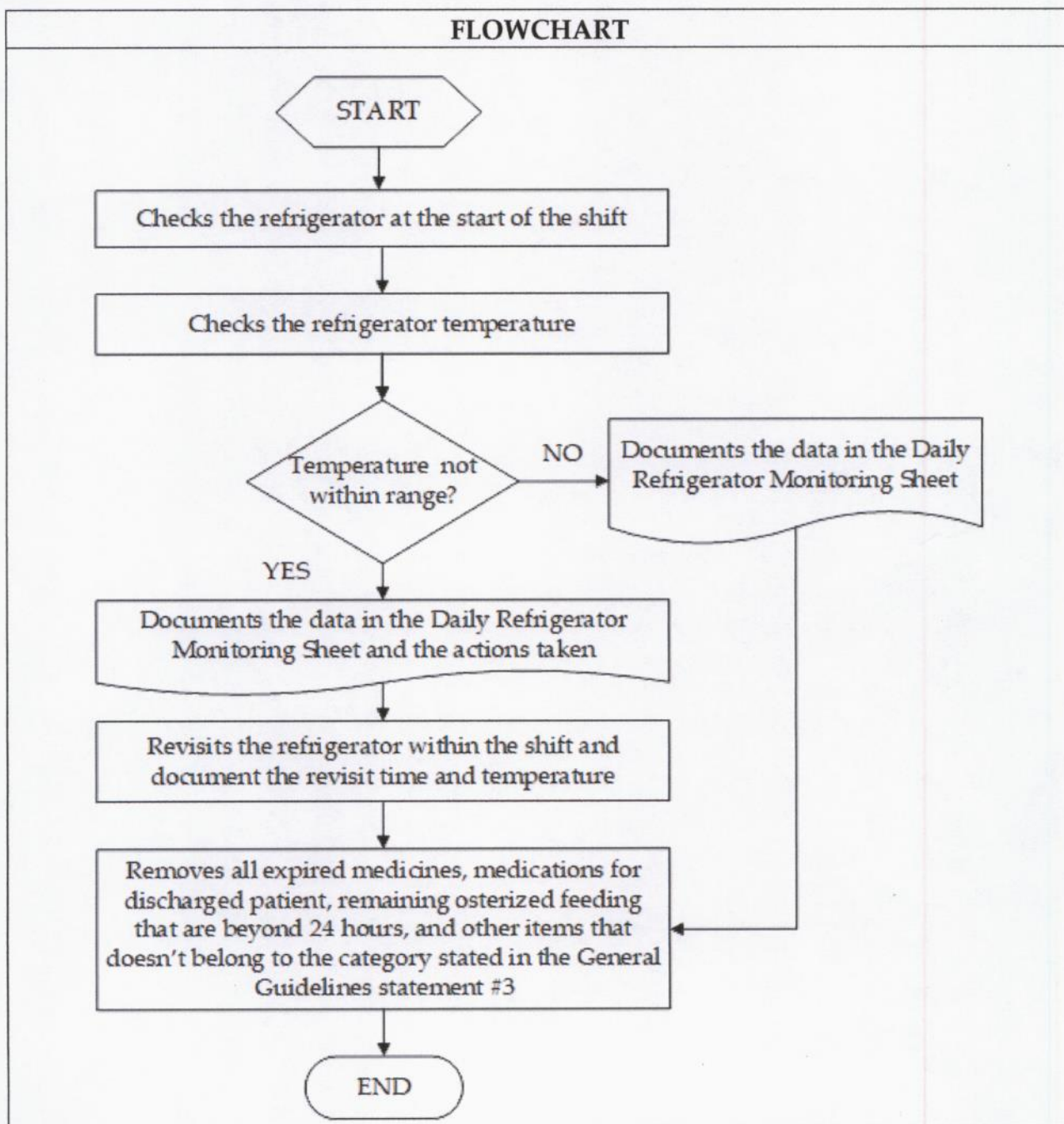



DR. PABLO O. TORRE
MEMORIAL HOSPITAL

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-I-P08-FC03
Effective Date:	05-31-2022
Document Type:	Flowchart
Page Number:	1 of 2
Department/Section:	Nursing Service Division
Document Title:	REFRIGERATOR MONITORING


FLOWCHART




 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p> <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p>	Document Code:	DPOTMH-I-P08-FC03
	Effective Date:	05-31-2022
	Document Type:	Flowchart
	Page Number:	2 of 2
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	GIA P. BANDRIA, RN Head Nurse	<i>Gmbria</i>	4/26/22
Verified by:	RICHARD S. MONTILJAO, RN OIC Policy Development Officer	<i>Montiljao</i>	4/26/22
	SHALAINE SOCORO L. DURAN, RN Nurse Manager for Operations	<i>Shala</i>	4/26/2022
	MIRIAM HOPE D. BRAVO, RPh. Inpatient Pharmacy Manager	<i>MH Bravo</i>	4/29/22
	HANNAH KHAY S. TREYES, RN, MN Chief Nurse	<i>YH</i>	05/04/22
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor	<i>DE</i>	05/04/22
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MAN Nursing Director	<i>JP Peraren</i>	05/05/2022
	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer	<i>H Alavaren</i>	5/19/2022
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer	<i>may</i>	6.6.22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO	<i>Genesis</i>	6/15/22

 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p> <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p>	Document Code:	DPOTMH-I-P08-WI03
	Effective Date:	05-31-2022
	Document Type:	Work Instruction
	Page Number:	1 of 2
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING

KEY TASKS	PERSON RESPONSIBLE
1. Checks the refrigerator at the start of the shift	Nurse on duty/ Nursing Attendant/ Pharmacist-on-the-floor
2. Records the refrigerator temperature in the Daily Refrigerator Monitoring Sheet	Nurse on duty/ Nursing Attendant/ Pharmacist-on-the-floor
3. Removes all expired medicines, medications for discharged patient, remaining osterized feeding that are beyond 24 hours, and other items that doesn't belong to the stated category	Nurse on duty/ Nursing Attendant/
4. Notifies Maintenance Department when temperature is still outside the standard range during the revisit	Nurse on duty/ Nursing Attendant/

 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p> <p>B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100</p>	Document Code:	DPOTMH-I-P08-WI03
	Effective Date:	05-31-2022
	Document Type:	Work Instruction
	Page Number:	2 of 2
	Department/Section:	Nursing Service Division
	Document Title:	REFRIGERATOR MONITORING

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	GIA P. BANDRIA, RN Head Nurse	<i>Gmbd</i>	4/26/22
Verified by:	RICHARD S. MONTILIJAO, RN OIC Policy Development Officer	<i>[Signature]</i>	4/26/22
	SHALAINE SOCORO L. DURAN, RN Nurse Manager for Operations	<i>[Signature]</i>	4/26/22
	MIRIAM HOPE D. BRAVO, RPh. Inpatient Pharmacy Manager	<i>[Signature]</i>	4/29/22
	HANNAH KHAY S. TREYES, RN, MN Chief Nurse	<i>[Signature]</i>	05/04/22
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor	<i>[Signature]</i>	05/04/22
Recommending Approval:	MARIA LIZA C. PERAREN, RN, MAN Nursing Director	<i>[Signature]</i>	05/05/22
	HENRY F. ALAVAREN, MD, FPSMID, FPSQua Total Quality Division Officer	<i>[Signature]</i>	5/19/2022
	MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA Vice President – Chief Medical Officer	<i>[Signature]</i>	6-6-22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO	<i>[Signature]</i>	6/15/22