

 B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-I-P02
	Effective Date:	08-30-2022
	Document Type:	Policy
	Page Number:	1 of 4
	Department/Section:	Nursing Service Division
	Document Title:	PATIENT SAFETY IN HEALTH CARE

PURPOSE:

1. To acknowledged patient safety as a necessary component in strengthening health care systems.
2. To prevent and reduce risks, errors, and harm that may occur to patients during the course of health care.
3. To promote a safe and blame-free culture, encourage the voluntary reporting of adverse events.
4. To continuously check and improve patient safety in accordance with standards.

LEVEL:

Physicians, Nursing Service Division, Total Quality Division, Patient Safety Officer of Dr. Pablo O. Torre Memorial Hospital (DPOTMH)

DEFINITION OF TERMS:

1. **Patient Safety.** The prevention of errors and adverse effects on patients related to health care. While health care has become more effective, it has also become more complex with the greater use of recent technologies, medicines, and treatments. Health services treat older and sicker patients who often present with significant co-morbidities, requiring more and more difficult decisions as to health care priorities. Increasing economic pressure on health systems often leads to overloaded health care environments.
2. **Adverse Event.** A preventable or injury or illness caused by medical management, which needs additional monitoring, treatment, hospitalization, or that results in death.
3. **Sentinel Event.** Most serious adverse events which cause permanent harm, severe or temporary serious injury, or death.

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POLICY:

1. The patient safety policy in health care must be implemented in all nursing care areas.
2. All patients admitted to the facility shall be evaluated for any safety risk factors.
3. The Nursing Director/Chief Nurse, Operations Manager, and Patient Safety Officer shall prioritize the establishment and maintenance of a safe and blame-free culture.
4. The Nursing Director/Chief Nurse, Operations Manager, and the Patient Safety Officer shall coordinate and collaborate. The approach to optimal patient safety involves multiple departments and disciplines in establishing plans, processes, and mechanisms that comprise the patient care activities.
5. The department shall identify and develop the policies and procedures required for patient safety.
6. If necessary, the patient safety policy and procedures shall be updated and/or revised.
7. Upon admission, the nurse on duty shall take the patient's baseline assessment for any risk factors pertaining to patient safety.
8. In the event that an incident happens concerning the patient's safety in the stations or special areas, all incidents shall ensure the confidentiality of individual cases. The events/incidents shall properly documented and annual reports with summarized events and action shall be made available. All incident reports shall signed and be reported to the Clinical Manager for Operation.
9. All staff nurses shall observe the implementation of priority areas: Patient Identification Protocols; Effective Communication; Fall Prevention; Medication Safety; Safe Surgical Care; Blood Safety; Safe Childbirth; and Safe Injections.

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DOCUMENTATION:

New Policy

DISSEMINATION:

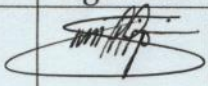
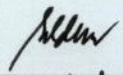
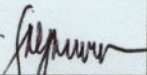
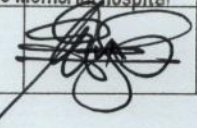
Policies and Procedures Manual
Hospital Communicator

REFERENCES:

1. Patient Safety, WHO, 2021 <https://www.euro.who.int/en/health-topics/Health-systems/patient-safety>
2. Adverse event, Sentinel event, DOH, 2020-007, <https://dmas.doh.gov.ph:8083/Rest/GetFile?id=651501>

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 B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-F-79-P01
	Effective Date:	08-30-2022
	Document Type:	Policy
	Page Number:	1 of 3
	Department/Section:	Dietary Department
	Document Title:	SCOPE OF SERVICE

PURPOSE:

To provide information on the services being offered by the Dietary Department of Dr. Pablo O. Torre Memorial Hospital (DPOTMH).

LEVEL:

Dietitian, Dietetic Clerk, Cook, Department Manager

SCOPE OF SERVICE:

The following are the services offered by the Dietary Department:

1. Prepares and serves meal for patients, guest, staff, and visitors of the hospital. Patient meals are served in line with the physician's written orders. Patients with special dietary needs are provided with the appropriate services to meet their nutritional and therapeutic requirements.
2. Provides professional guidance to assist a patient in adjusting his daily food consumption to meet his health needs.
3. Provides enteral nutrition instructions with demonstration.
4. Accepts ordered meals for all patient's watchers or folks. They can select the specific meals of their choice. This enables the watchers or folks to have their meals at their convenience.

Our Dietary Department is staffed with full-time registered nutritionist dietitians. They ensure that high standards of safety and sanitation are observed.

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	Department/Section:	Dietary Department
	Document Title:	SCOPE OF SERVICE

Functions of the Dietary Department:

1. Provision and promotion of high quality nutritional care.
2. Interpretation and implementation of a diet prescription.
3. Individual or group counseling to patient/s.
4. Nutrition Assessment and Screening.

The **Dietary Department works** with patients, healthcare staff, and the general public to promote optimum nutrition. This includes:

1. Individuals and groups who must change their diet and related behavior to alleviate or cure a medical condition.
2. Individuals and groups can prevent diseases and ill health by changing their diet and related behaviors.
3. Work with the dietary personnel and nursing services to ensure that all patients are offered appropriate foods to satisfy their nutritional requirements in relation to their medical condition, dietary and/or cultural restrictions.

IN AND OUT PATIENT SERVICES

1. Our inpatient and outpatient services are made up of dietitians who work to provide dietetic services to all. The services are available Monday to Sunday, between 9:00 am and 5:30 pm. This includes oral or enteral nutrition instructions.
2. If the healthcare team requires you to visit a dietitian for counseling, you may be referred to the Dietitian's Office located in the basement of the main hospital building.



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MEMORIAL HOSPITAL

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APPROVAL:

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