 <p>DR. PABLO O. TORRE MEMORIAL HOSPITAL</p>	Document Code:	DPOTMH-E-69-P01-S12
	Effective Date:	07-31-2021
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 3
	Department/Section:	Respiratory Therapy Services
	Document Title:	PHLEBOTOMY / VENIPUNCTURE

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

PURPOSE:

To outline the steps required in doing Phlebotomy / Venipuncture.

SCOPE:


Applies to all Respiratory Therapists of Dr. Pablo O. Torre Memorial Hospital

PERSON RESPONSIBLE:

Respiratory Therapist, Nurse, Physician

GENERAL GUIDELINES:

1. It is the policy of DPOTMH and the RTS Department to perform venipuncture for Arterial Blood Gas Analysis as ordered by the physician.
2. It should be performed by a trained and experienced respiratory therapist, nurse and physician.
3. A universal precaution by the Infection Control Department should be observed for proper handling of blood samples, proper disposal of contaminated needles and syringes in appropriate containers.
4. The procedure starts after the account has been settled or proper charges have been made for charged transactions.
5. Strict adherence to 2 – patient identifier for proper identification. Patient's data must be counterchecked first prior to doing the procedure.
 - a) Complete name of patient
 - b) Birthdate
 - c) Age and sex
 - d) Room number
 - e) Request for Blood Gas Analysis
6. Possible sites for venipuncture:
 - a) Radial Artery
 - b) Brachial Artery
 - c) Femoral Artery


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d) Dorsalis Artery

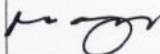

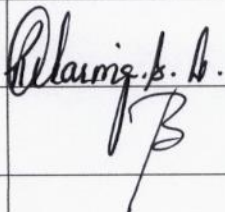
7. Phlebotomy sites for venipuncture should only take a maximum of 10 minutes.


PROCEDURE:

- 1 Hands must be washed properly prior to the procedure.
- 2 Assemble all needed materials in a tray: tuberculin syringe, cotton (wet and dry), micropore.
- 3 Identify patient using a 2- Patient identifiers:
 - 3.1 Ask patient's full name, date of birth.
 - 3.2 If patient is unconscious, ask the nurse in charge for identification.
 - 3.3 Check the name of the patient written on the wristband.
- 4 Explain the rationale of the procedure.
- 5 Position the patient.
- 6 Select proper site of venipuncture.
- 7 Clean venipuncture site with 70% isopropyl alcohol.
- 8 Instruct patient while extracting blood.
- 9 Extract required amount of blood.
- 10 Place clean and dry cotton on the punctured site.
- 11 Press the cotton on the puncture site for 5 minutes.
- 12 Cover area with clean, dry cotton and plaster.


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APPROVAL:

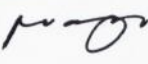

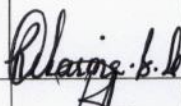

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KEY TASKS	PERSON RESPONSIBLE
1. Observes infection control measures prior to the procedure.	RTS Staff
2. Assembles all needed materials in a tray.	
3. Explains the rationale of the procedure to the patient.	
4. Positions the patient and selects proper site of venipuncture.	
5. Extracts the required amount of blood.	
6. Does after care.	

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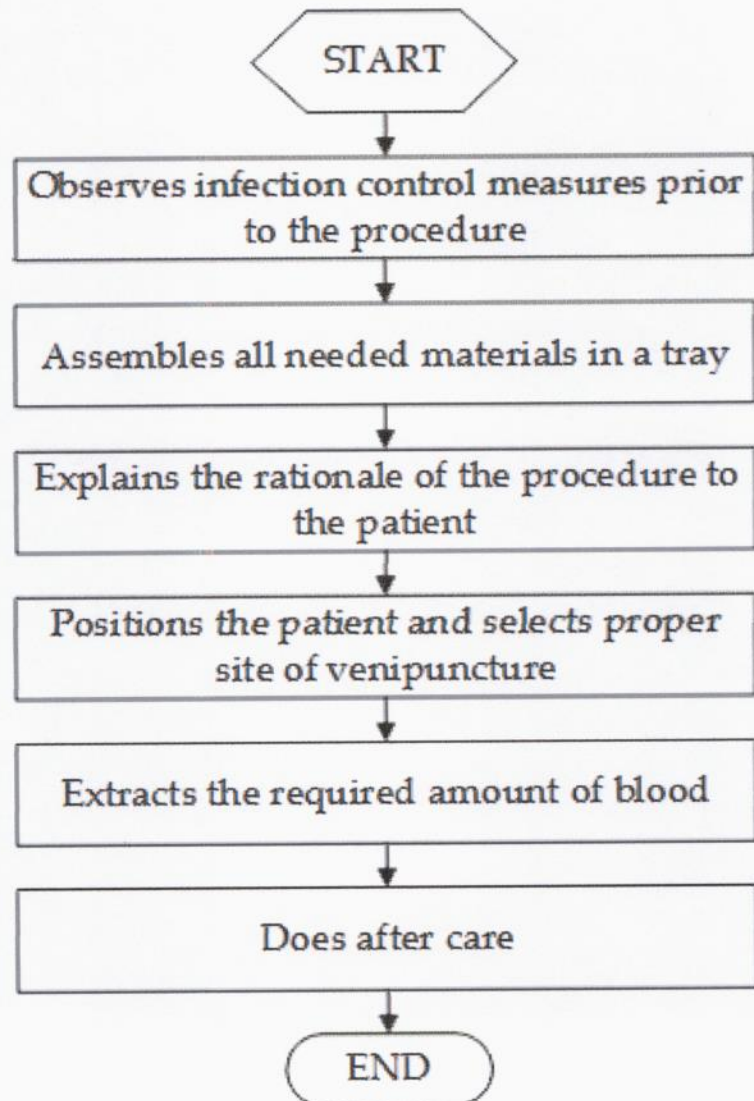



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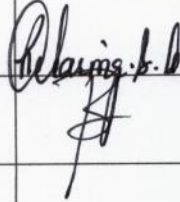
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FLOWCHART



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