

 DR. PABLO O. TORRE MEMORIAL HOSPITAL B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100	Document Code:	DPOTMH-F-79-P01-FC12
	Effective Date:	07-31-2022
	Document Type:	Flowchart
	Page Number:	2 of 2
	Department/Section:	Dietary Department
	Document Title:	CLEANING OF FOOD CART

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	MA. PAMELA GARILAO Dietary Manager	<i>Ma Pamela Garilao</i>	7/28/22
Reviewed:	DENNIS C. ESCALONA, MN, FPCHA, FPSQua Quality Assurance Supervisor	<i>[Signature]</i>	7/28/2022
Recommending Approval:	ENGR. NOEL P. GARBO, FPCHA Pharmacy Division Officer	<i>[Signature]</i>	7/28/22
	FREDERIC IVAN L. TING, MD OIC-Total Quality Division	<i>[Signature]</i>	7/28/22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO	<i>[Signature]</i>	9/10/22

 B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100 DR. PABLO O. TORRE MEMORIAL HOSPITAL	Document Code:	DPOTMH-F-79-P01-S12
	Effective Date:	07-31-2022
	Document Type:	Standard Operating Procedure
	Page Number:	1 of 2
	Department/Section:	Dietary Department
	Document Title:	CLEANING OF FOOD CARTS

PURPOSE:

1. To have food carts cleaned and free from microorganisms.
2. To eliminate the presence of insects, pests, dust, and food morsels.

SCOPE:

Applies to all Dietary Department Staff of Dr. Pablo O. Torre Memorial Hospital (DPOTMH)

GENERAL GUIDELINES:

1. Hot/Boiling Water shall be used in washing food carts.
2. Soap and water or water containing suitable washing powder shall be used.
3. Food carts shall be air dried after spraying with sanitizer and must be stored in a clean area away from dust and insects.

PERSON RESPONSIBLE:

Food Service Worker

PROCEDURE:

1. The food service worker prepares and gets the boiling water and pours it into the food cart.
2. The food service worker cleans the cart with soap and water.
3. The cart is then sprayed with sanitizer.
4. The food service worker endorses the washed cart to the next staff-on-duty.

 DR. PABLO O. TORRE MEMORIAL HOSPITAL B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100	Document Code:	DPOTMH-F-79-P01-S12
	Effective Date:	07-31-2022
	Document Type:	Standard Operating Procedure
	Page Number:	2 of 2
	Department/Section:	Dietary Department
	Document Title:	CLEANING OF FOOD CARTS

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	MA. PAMELA GARILAO Dietary Manager	<i>Ma. Pamela Garilao</i>	7/18/22
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor	<i>[Signature]</i>	7/28/2022
Recommending Approval:	ENGR. NOEL P. GARBO, FPCHA Engineering and General Services Division Officer	<i>[Signature]</i>	7/28/2022
	FREDERIC IVAN L. TING, MD OIC - Total Quality Division	<i>[Signature]</i>	7/28/2022
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO	<i>[Signature]</i>	9/10/22



DR. PABLO O. TORRE
MEMORIAL HOSPITAL

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-F-79-P01-WI12
Effective Date:	07-31-2022
Document Type:	Work Instruction
Page Number:	1 of 2
Department/Section:	Dietary Department
Document Title:	CLEANING OF FOOD CARTS

KEY TASKS	PERSON RESPONSIBLE
1. Prepares and gets the boiling water and pours it into the food carts.	Food Service Worker
2. Cleans the cart with soap and water.	
3. Sprays the cart with sanitizer.	
4. Endorses the washed cart to the next staff-on-duty.	

 DR. PABLO O. TORRE MEMORIAL HOSPITAL B.S. Aquino Drive, Bacolod City, Negros Occidental, 6100	Document Code:	DPOTMH-F-79-P01-WI12
	Effective Date:	07-31-2022
	Document Type:	Work Instruction
	Page Number:	2 of 2
	Department/Section:	Dietary Department
	Document Title:	CLEANING OF FOOD CARTS

APPROVAL:

	Name/Title	Signature	Date
Prepared by:	MA. PAMELA GARILAO Dietary Manager	<i>Ma. Pamela Garilao</i>	7/28/22
Reviewed:	DENNIS C. ESCALONA, MN, FPSQua Quality Assurance Supervisor	<i>[Signature]</i>	7/28/2022
Recommending Approval:	ENGR. NOEL P. GARBO, FPCHA Engineering and General Services Division Officer	<i>[Signature]</i>	7/28
	FREDERIC IVAN L. TING, MD OIC - Total Quality Division	<i>[Signature]</i>	7/28/22
Approved:	GENESIS GOLDI D. GOLINGAN President and CEO	<i>[Signature]</i>	9/10/22



DR. PABLO O. TORRE
MEMORIAL HOSPITAL

B.S. Aquino Drive,
Bacolod City,
Negros Occidental,
6100

Document Code:	DPOTMH-F-79-P01-FC12
Effective Date:	07-31-2022
Document Type:	Flowchart
Page Number:	1 of 2
Department/Section:	Dietary Department
Document Title:	CLEANING OF FOOD CART

FLOWCHART

