 DR. PABLO O. TORRE MEMORIAL HOSPITAL	DCN: HW – QP – 17
	REVISION NO: 00
	DATE EFFECTIVE: 08-01-14
	PAGE NO: 1 OF 5
	SECTION: HOSPITAL WIDE
	SUBJECT: <b>CODE PINK</b>

## PURPOSE

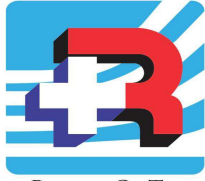
1. To outline a protocol for the reinforcement of the policy on confidentiality and/or anonymity of all patients admitted at Dr. Pablo O. Torre Memorial Hospital.
2. To provide a discreet manner of reminding physicians, all RMCI, RCI and THAI employees regarding patient confidentiality.

## SCOPE

All Physicians, RMCI, RCI and H.E.M. Tower Solutions Inc. Manpower, Hospital Committee on Incident Reporting

## POLICY DESCRIPTION

1. Patient's anonymity shall be given utmost consideration. Patient's right to confidentiality shall be of a priority of all healthcare personnel and hospital staffs by taking full responsibility of their actions and words – in a prudent and tactful manner.
2. All personal and medical information of patients shall be discussed by authorized personnel only.
3. Any discussion of the ongoing health condition of patients shall be done at the right time and at the right place. The following shall be considered inappropriate places for discussion:
  - 3.1 Hospital Corridors/ Alleys/ Aisles
  - 3.2 Elevator
  - 3.3 Canteen/ Cafeteria
  - 3.4 Medical Arts Building (MAB)/ OPD Pharmacy/ Executive Building
  - 3.5 Parking Areas, Lobbies

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	DCN: HW – QP – 17
	REVISION NO: 00
	DATE EFFECTIVE: 08-01-14
	PAGE NO: 2 OF 5
	SECTION: HOSPITAL WIDE
	SUBJECT: <b>CODE PINK</b>

## DEFINITION of TERMS

### Confidentiality

1. The privacy of information. It is containing or keeping information whose unauthorized disclosure could be prejudicial or against organizational policy and patient's rights.

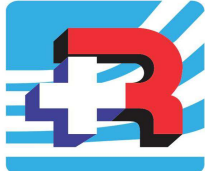
## DOCUMENTATION

1. Incident Reports

## DISSEMINATION

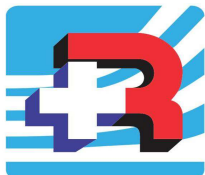
1. Departmental Meetings
2. Orientations
3. Memorandum

**GENESIS GOLDI D. GOLINGAN**  
President & CEO

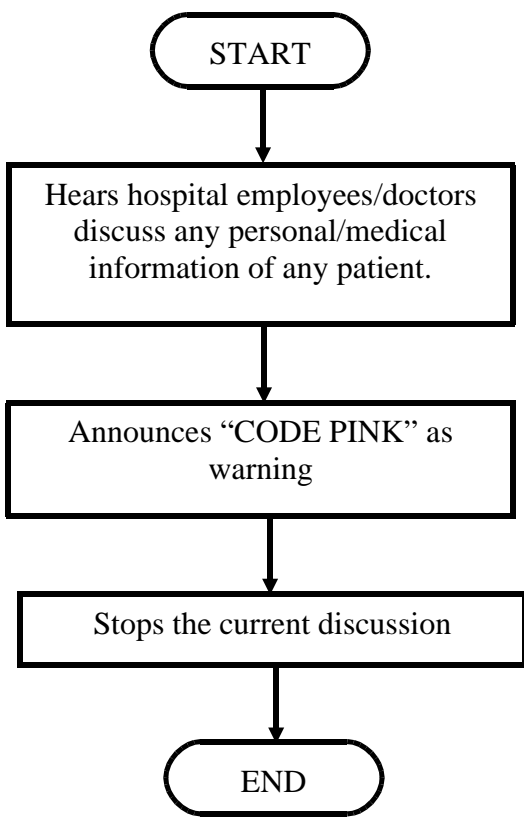
 DR. PABLO O. TORRE MEMORIAL HOSPITAL	DCN: HW – QP – 17
	REVISION NO: 00
	DATE EFFECTIVE: 08-01-14
	PAGE NO: 3 OF 5
	SECTION: HOSPITAL WIDE
	SUBJECT: <b>CODE PINK</b>

## PROCEDURE

1. For instance, hospital employees and doctors discuss any personal and medical information of any patient admitted in the hospital at places enumerated in Policy Number 3.
2. Any concerned employee may announce “CODE PINK!” as a warning.
3. Upon hearing the code, the persons involved immediately stop the current discussion.

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	DCN: HW – QP – 17
	REVISION NO: 00
	DATE EFFECTIVE: 08-01-14
	PAGE NO: 4 OF 5
	SECTION: HOSPITAL WIDE
	SUBJECT: <b>CODE PINK</b>

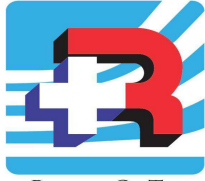
## FLOW CHART

PERSON RESPONSIBLE	FLOWCHART
ANY HOSPITAL EMPLOYEE	 <pre> graph TD     START([START]) --&gt; A[Hears hospital employees/doctors discuss any personal/medical information of any patient.]     A --&gt; B[Announces "CODE PINK" as warning]     B --&gt; C[Stops the current discussion]     C --&gt; END([END]) </pre>
CONCERNED EMPLOYEE	
PERSONS INVOLVED	

HW – QPF – 17

Rev. No. 00

Date Effective: 08 – 01– 14

 DR. PABLO O. TORRE MEMORIAL HOSPITAL	DCN: HW – QP – 17
	REVISION NO: 00
	DATE EFFECTIVE: 08-01-14
	PAGE NO: 5 OF 5
	SECTION: HOSPITAL WIDE
	SUBJECT: <b>CODE PINK</b>

## WORK INSTRUCTIONS

### ANY HOSPITAL EMPLOYEE

1. Upon hearing other hospital employees/doctors discussing any personal/medical information of any patient, immediately announce “CODE PINK”

### CONCERNED EMPLOYEE/DOCTOR

1. Upon hearing the code, the persons involved immediately stop the current discussion.

## RIGHTS and RESPONSIBILITIES

### Hospital Committee on Incident Reporting

- Approves policies supplemental to patient confidentiality.
- Recommends due sanction to any violation of the policy on patient confidentiality.